# BOARD OF HEALTH

**Date of Meeting:** October 15, 2019  
**Time of Meeting:** 6:30 pm  
**Location of Meeting:** 555 N. Court, Rockford, IL; Room 115  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, Jaymie Nelson, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams  

**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, and Kim Ponder  

**WCHD Support:** Not applicable  
**Attorney:** Charlotte LeClercq  

## Agenda Item  
**Time**  
**Sponsor/Presenter**

1. **Introduction of Guests/Public Participation**  
5 min  
A. Williams

2. **Approval of Agenda: October 15, 2019**  
5 min  
A. Williams

3. **Approval of Minutes: September 17, 2019**  
5 min  
A. Williams

4. **Presentation: Climate Change**  
10 min  
M. Bacon

5. **President’s Report**  
5 min  
A. Williams

6. **Winnebago County Health Department Highlights**  
20 min  
S. Martell

7. **Committee Reports**  
5 min  
A. Williams

   a. **Executive Committee**  
   b. **Finance Committee – October 9, 2019**  

      1) September 2019 Financial Statements
      i. Resolution of Expenditures
      ii. Statement of Fund Balance
      iii. Financial Review
      iv. Balance Sheet
      v. Bank Reconciliations
         a) General Account
         b) Lead Account
         c) Abandoned properties
         d) State of Illinois E-Pay
      vi. Revenue and Expenditure Reports
      vii. Public Health Emergency Reserve Minimum Graph

2) **Major Expenditure Requests**

      i. Electronic Filing Fee for Death Certificates
      ii. Contractual Professional Services – P. Brandon, APN
      iii. Student Journals and Supplies – Dibble Institute
      iv. Unspent Vaccine Funds – Illinois Department of Public Health
v. CDP – Environmental Health Software Renewal and Maintenance
vi. Demolitions
   a) Northern Illinois Service
   b) S & S construction and Granite, LLC
   c) S & S construction and Granite, LLC
   d) S & S construction and Granite, LLC
   e) S & S construction and Granite, LLC
3) Proposed Contracts/Agreements
   i. Community Influenza Vaccination Site – St. Elizabeth Community Center
   ii. Forces of Change Site – Hononegah High School
   iii. Dental Sealant Services
       a) Orland Park Dental Services
       b) DD SPC Jason M Grinter, DDS
4) Grants Received through September 30, 2019
   i. Family Planning Grant – Illinois Department of Public Health
5) Accounts Receivable through September 30, 2019
   c. Policy Committee—No meeting 5 min  R. Gottschalk
   d. Personnel Committee – No meeting 5 min  L. Hoover
   e. Quality Improvement Committee – October 15, 2019 15 min  P. Lewis
     1) Approval of Minutes – September 17, 2019
     2) FY19 Quality Improvement Initiatives – Final Report/Storyboards
8. New Business / Other Matters  Open
9. Correspondence and Information 5 min  S. Martell
10. Additions  Open
11. Executive Closed Session 10 min  A. Williams
12. Adjournment