Minutes of the
Winnebago County Board of Health
Tuesday, August 15, 2017 @ 6:30 p.m., 555 North Court Street
Winnebago County Health Department

Present: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, Jaymie Nelson, James Powers, Dr. Allen Williams

Absent: Dr. David Helland

Staff Present: Cynthia Hall, Todd Kisner, Patrick Madigan, Todd Marshall, Dr. Sandra Martell, Kim Ponder

WCHD Support Staff: Sara Ruud (recorder)

Attorney: Charlotte LeClercq

President Ronald Gottschalk called the meeting to order at 6:30 pm.

Introduction of Guests/Public Participation: Cynthia Hall was introduced to board of health as the new Director of Strategic Initiative.

Setting the Agenda: Ronald Gottschalk asked for a motion to set the agenda or amend. Dr. Allen Williams moved and Luci Hoover seconded to set the agenda, all members voted aye in favor, motion carried.

Approval of Minutes: Ronald Gottschalk asked for a motion to approve the minutes of the July 18, 2017, Board of Health meeting. Jaymie Nelson moved and Robert McCreath seconded to approve, with that, all members voted aye in favor, motion carried.

Presentation: There was no presentation at the Board of Health Meeting

President’s Report: NAMI (National Alliance on Mental Illness) is having a campaign to help fight stigma. The stigma is preventing individuals from getting treatment for mental illness. NAMI is asking for a $10.00 donation to help fight the stigma. Dr. Martell asked the board to consider making a $10.00 donation to NAMI. At this time the board will consider making the donation and the final vote will take place at the next board meeting on September 19, 2017.

Winnebago County Health Department Highlights:
The following program areas were highlighted for the month of July 2017 from the Administrator Report.

- Domain 2: West Nile Virus Surveillance, Rabies Investigations
  Winnebago County Health Department (WCHD) has set up nine (9) traps throughout the county. Through the end of July, the WCHD has collected 75 pools and there has been four (4) positive pools for the West Nile Virus but the WCHD has not had a positive bird. Clarke has started spraying for adult mosquitos. Clarke wasn’t notifying the townships or the people in the townships before spraying nor were they supplying the public with safety data sheets (SDS).
Todd Marshall is working with Clarke to have them education the people and to supply the SDS.

There has been an increase in humans exposed to bats. This could possibly be due to the increase in mosquitos. With a bat exposure there is the potential for rabies. In the month of July there were six (6) potential cases of rabies. Five (5) of those cases involved bats and one (1) involved a raccoon in a Mexican zoo. Two (2) of the five (5) bat exposure scenarios, the people had to get rabies prophylaxis because the bat had been released or could not be found. In the other three (3) cases the bats were submitted for testing. The individual exposed to the raccoon received the prophylaxis due to an inability to verify the status of the animal.

- **Domain 3: Food Code Education, Smoke-Free Illinois Act Compliance Checks, ATOD Communication Campaign**
  The state of Illinois has not been clear on what has been adopted from the FDA food code. They also want to change the form used for inspections. The forms will not come out until the end of this year or early next year. The state wants to keep the original adoption date of July 2018 but WCHD feels that date would be impossible to comply with. WCHD is not the only health department that would like to change the adoption date to January 1st, 2019. This would give the counties a chance to review the code changes and update their procedures.

  The prevention specialist has done 28 compliance checks for the month July. She is also being proactive in educating individuals who open enclosed “beer gardens” and “smoking huts”. This area is not clear in the Smoke Free Illinois Act (SFIA) and doesn’t have firm rules on the height of the walls. As part of SFIA, individuals can call the hotline and WCHD is required to make a visit to check on the complaint.

  Alcohol, Tobacco, and Other Drugs (ATOD) program is working on a communication plan for schools to educate kids on drugs and to encourage students not to use them as part of the All Stars Curriculum. The Tobacco Control Prevention Specialist and the ATOD Prevention Specialist are working on engaging youth in the development of a social norms campaign. There has been some interest expressed by Rockford Public Schools (RPS 205) and Harlem High Schools.

- **Domain 4: Youth Advisory Council**
  The Chairman and the Mayor are looking to get some impute on the prevention program from young adults who have participated in them. A lot of committees reach out to same individuals with the same messages. The young adults could provide a better understanding of what they want to hear about and how to get the messages out. These individuals could provide information on how they receive messages and what social platforms are being used by their generation.

- **Domain 5: July Flooding, Strategic Plan**
  With all the rain the County of Winnebago received in the month of July there intermittent flooding in some areas of Winnebago County. WCHD put out messages on what to do before the flood and what to do after the flooding. The Emergency Response Coordinator went out to some of the flooded areas that had community wells and offered assistance including potable
drinking water. Some residents met her in their long boats and were surprised that anyone came out to check on them.

Focus on core public health is working on policies around healthy homes. This group is not just looking at radon and lead but also trauma, ACES (Adverse Childhood Events), safer neighborhoods, medical services and financial support. This group based the model off of the New Hampshire healthy homes.

Develop public health system that support core public health is going through trauma 101 training to understand how trauma affects decisions and actions people make. Now that it is known to affect individuals it is time to figure out what can be done to address the problem.

Advance a culture of quality is working on how to communicate information out on the work that is being done.

- Domain 8: Medical Colloquium
  This is a new initiative for first year medical students to allow them the opportunity to explore how they might participate as practitioners dealing with more relevant issues. The colloquium will follow a TED-talk format that allows for interactive followup.

- Domain 11: FY2018 Organizational Structure
  Cynthia Hall started on July 24, 2017 as the Director of Strategic Initiative. She has started working on outreach materials. The organizational structure is complete.

EXECUTIVE COMMITTEE: There needs to be a nominating committee for the election of officers in October. Dr. John Halversen, Luci Hoover and James Powers have volunteered to be on the committee and they will be meeting soon.

FINANCE COMMITTEE .............. NO AUGUST MEETING
Dr. John Halversen chaired this part of the meeting.

1. Approval of Health Fund Expenditures
   Luci Hoover and Jaymie Nelson motioned and Dr. Allen Williams seconded to approve the health fund expenditures for the month of July 2017 in the amount of $606,572.03. All members voted aye in favor, motion carried to approve health fund expenditures.

2. Approval of Major Expenditure Requests – August 15, 2017

<table>
<thead>
<tr>
<th>Vendor/Contractor</th>
<th>Services</th>
<th>Amount</th>
<th>Motioned/Seconded</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vital Records-IDPH</td>
<td>Fees-Death Certificates</td>
<td>$6,332.00</td>
<td>Dr. Steven Lidvall/Luci Hoover</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Lab-HACH</td>
<td>Lab Upgrades-Nitratea/Nitrite flow injection control panel</td>
<td>$16,958.20</td>
<td>Dr. Steven Lidvall/Luci Hoover</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Vendor/Contractor</td>
<td>Services</td>
<td>Amount</td>
<td>Motioned/Seconded</td>
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</tr>
<tr>
<td>FY-Title X-Pat</td>
<td>Move money to this account to pay Pat</td>
<td>$ 20,000.00</td>
<td>Dr. Steven Lidvall /</td>
<td>All voted in favor, motion</td>
</tr>
<tr>
<td>Brandon</td>
<td>Brandon</td>
<td></td>
<td>Angie Goral</td>
<td>carried.</td>
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<tr>
<td>FY-Title X-Pat</td>
<td>NP Services for July 2017</td>
<td>$ 5,740.00</td>
<td>Dr. Steven Lidvall /</td>
<td>All voted in favor, motion</td>
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<tr>
<td>Brandon</td>
<td></td>
<td></td>
<td>Dr. Patricia Lewis</td>
<td>carried.</td>
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<tr>
<td>Vital Records-ISP</td>
<td>Cost increase</td>
<td>$ 5,936.45</td>
<td>Dr. Patricia Lewis /</td>
<td>All voted in favor, motion</td>
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<td></td>
<td></td>
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<td>Luci Hoover</td>
<td>carried.</td>
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3. Grants for approval

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<tr>
<th>Vendor/Contractor</th>
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<th>Amount</th>
<th>Motioned/Seconded</th>
<th>Approved</th>
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<tbody>
<tr>
<td>DHS</td>
<td>DOPP (Naloxone)</td>
<td>$ 225,000.00</td>
<td>Dr. Steven Lidvall /</td>
<td>All voted in favor, motion</td>
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<td></td>
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<td></td>
<td>Jaymie Nelson</td>
<td>carried.</td>
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<tr>
<td>DHS</td>
<td>SAPPP/DV</td>
<td>$ 165,000.00</td>
<td>Dr. Steven Lidvall /</td>
<td>All voted in favor, motion</td>
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<tr>
<td>(Substance Abuse)</td>
<td></td>
<td></td>
<td>Jaymie Nelson</td>
<td>carried.</td>
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<tr>
<td>IPHA</td>
<td>RIG (HOPWA)</td>
<td>$ 45,845.00</td>
<td>Dr. Steven Lidvall /</td>
<td>All voted in favor, motion</td>
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<td></td>
<td>Dr. Patricia Lewis</td>
<td>carried.</td>
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**POLICY COMMITTEE** ............... No Meeting (next meeting on September 27)

**PERSONNEL COMMITTEE** ............. No Meeting (next meeting on September 13)

**QUALITY COMMITTEE** ............... Meeting July 18, 2017

1. Approval of Minutes
   Dr. Steven Lidvall motioned and Dr. Allen Williams seconded to approve the July 18, 2017 Quality Committee minutes. With that, all members voted aye in favor, motion carried.

2. Adoption of QI FY2018 Project
   Jaymie Nelson motioned and Dr. Allen Williams seconded to approve adoption FY2018 Quality Improvement Initiatives/Plan. With that, all members voted aye in favor, motion carried.

**NEW BUSINESS / OTHER MATTERS:** None

**CORRESPONDENCE AND INFORMATION:** Various materials were included in the Board packet for information purposes.

**EXECUTIVE SESSION:** An Executive Session was needed to discuss matters related to personnel and job vacancies at approximately 7:40 pm in accordance with the Open Meetings Act Chapter 5 ILCS 120/2 (c) (1). President Ronald Gottschalk moved to go into a closed session and a roll call was taken with all members voting aye in favor, motion carried. The Executive Session ended at 8:10 pm. Dr. Patricia Lewis moved and Dr. Allen Williams seconded to come out of Executive Session. All members voted aye in favor of motion, motion carried.
ADJOURNMENT:
There being no further business, the meeting adjourned at approximately 8:13 pm with a motion by Jaymie Nelson and seconded by Dr. Patricia Lewis. With that all members voted in favor, motion carried.

Approved by the Board of Health 09/19/17

Date

Jaymie Nelson, Secretary
Winnebago County Board of Health