**BOARD OF HEALTH**

**Date of Meeting:** September 17, 2019  
**Time of Meeting:** 6:30 pm  
**Location of Meeting:** 555 N. Court, Rockford, IL; Room 115

**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, Jaymie Nelson, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams

**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, and Kim Ponder

**WCHD Support:** Not applicable

**Attorney:** Charlotte LeClercq

### Agenda Item

<table>
<thead>
<tr>
<th>Sponsor/Presenter</th>
<th>Time</th>
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<tbody>
<tr>
<td>1. Introduction of Guests/Public Participation</td>
<td>5 min A. Williams</td>
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<td>2. Approval of Agenda: September 17, 2019</td>
<td>5 min A. Williams</td>
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<td>3. Approval of Minutes: August 20, 2019</td>
<td>5 min A. Williams</td>
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<td>4. Presentation: <em>Marijuana Policy Issues</em></td>
<td>10 min S. Martell</td>
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<td>5. President’s Report</td>
<td>5 min A. Williams</td>
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<tr>
<td>6. Winnebago County Health Department Highlights</td>
<td>20 min S. Martell</td>
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<td>7. Committee Reports</td>
<td>5 min A. Williams</td>
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<tr>
<td>a. Executive Committee</td>
<td>20 min J. Nelson</td>
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<tr>
<td>b. Finance Committee – September 11, 2019</td>
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**Handouts to be provided at meeting**

1) Financial Report Package for August 2019
   i. Approval of Minutes – September 11, 2019/No quorum present/information only
   ii. Approval of Expenditures – August 2019
   iii. August Financial Review
      a) Statement of Fund Balance
      b) Financial Review
      c) Balance Sheet
      d) Bank Reconciliations
         1) General Account
         2) Lead Account
         3) Abandoned Properties Account
         4) State Treasurer E-pay
      e) Revenue and Expenditure Reports
      f) Public Health Emergency Reserve Minimum Graph
   iv. Budget Amendments
   v. Major Expenditure Requests
a) Electronic Filing Fee for Death Certificates  
b) Pool Administration – Ryan White Services  
c) Adapt Pharma/Emergent Biosolutions – Naloxone/NARCAN  

vi. Proposed Contracts and Agreements  
a) Innerspace Environmental – Lead Inspections  
b) Harlem School District/Harlem Middle School – Substance Abuse Prevention Activities  
c) Community Influenza Vaccination Sites – MOU  
   1) Court Street Methodist Church  
d) Teen Pregnancy Prevention (TPP) MOU  
   1) Children’s Home and Aid  
   2) Youth Services Network  
   3) K-Fact  
   4) Rockford Public Schools  
   5) YMCA  

vii. FY2020 Grants Received/Awarded through August 31, 2019  
viii. Accounts Receivable through August 31, 2019  
c. Policy Committee – September 11, 2019  
   1) Approval of Minutes – September 11, 2019  
   2) ID Badge and Security Access Keycard Policy  
   3) Waste Hauler Ordinance Revisions  

d. Personnel Committee – No meeting  

e. Quality Improvement Committee – September 17, 2019  
   1) Approval of Minutes – August 20, 2019  
   2) FY20 Quality Improvement Plan – Quality Improvement Initiatives  
   3) FY19 Quality Improvement Initiatives – Final Report/Storyboards  

8. New Business / Other Matters  
9. Correspondence and Information  
10. Additions  
11. Executive Closed Session  
12. Adjournment