Minutes of the  
Winnebago County Board of Health  
Tuesday, September 19, 2017 @ 6:30 p.m., 555 North Court Street  
Winnebago County Health Department

Present: Angie Goral, Ronald Gottschalk, Dr. David Helland Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jaymie Nelson, Dr. Allen Williams

Absent: Robert McCreath, James Powers, Dr. John Halversen

Staff Present: Charaine Boyd, Theresa James, Patrick Madigan, Todd Marshall, Dr. Sandra Martell, Kim Ponder

WCHD Support Staff: Sara Ruud (recorder)

Attorney: Charlotte LeClercq

President Ronald Gottschalk called the meeting to order at 6:30 pm.

Setting the Agenda: Ronald Gottschalk asked for a motion to set the agenda or amend. Luci Hoover moved and Dr. Patricia Lewis seconded to set the agenda, all members voted aye in favor, motion carried.

Approval of Minutes: Ronald Gottschalk asked for a motion to approve the minutes. Jaymie Nelson moved and Dr. Steven Lidvall seconded to approve the August 15, 2017 Board of Health Minutes. With that, all members voted aye in favor, motion carried.

Presentation: There was no presentation at the Board of Health Meeting

President’s Report: Dr. Timothy Durkee has been elected to serve on the Board of Health. He will be asked to participate on the Policy and Personnel Committees.

Winnebago County Health Department Highlights:
The following program areas were highlighted for the month of July 2017

- Domain 2: West Nile Virus Surveillance and Lyme Disease
  Winnebago County Health Department (WCHD) will continue to test pools of mosquitoes until October 15, 2017. As of last month several bird maxed out on the RAMP machine but came back negative for WNV. Through the month of August Todd Marshall had their machine test one specimen and then retest that same specimen after running several other specimens. There is nothing wrong with the machine. At the end of August WCHD had two crows come back positive for WNV.

  Lyme Disease was a concern early in the season but there have been very few confirmed cases. To be a true case the individual needs to have the bull’s eye rash and the serology has to come back positive.

- Domain 3: Prairie Road Pump
  The Prairie Road Pump Association has stated they cannot afford the two options WCHD has given them. The two options were to hook up to city water or to fix their existing system. Prairie Road Pump has decided to push for shared wells. A shared well can have up to 15 connections or service 25 people. The county has agreed to pay for the surveillance of their neighborhood and to provide a drawing where wells could be potential placed. The plan must cover all of the homes before WCHD will review it.
• Domain 6: SFIA (Smoke Free Illinois Act)
The compliance officer has completed 21 compliance checks. As the weather turns cooler
smoking enclosures are going to start becoming popular again. WCHD is trying to get ahead of
the complaints and educate owner/operates of this particular nature what is acceptable for an
enclosure. WCHD is still working with one individual who refuses to pay for their fine.

• Domain 11: Division Street Move
The original plan was to have everyone out of Division St. in 18 months but because the air
condition unit died the expectation is to have everyone out in 8 months. It would cost
$25,000.00 to repair the unit and the electrical system would have to be changed from a 220 to
440. The unit is also not transferable. There are portable air conditioners in the environmental
lab and in WIC to help keep those areas cool.

• Domain 12: Mental Health Advisory Committee Recommendation
The Mental Health Advisory Committee is recommending a .5 to 1 percent sales tax to fund
mental health. In order to do this, the legislation would have to be changed. The Mayor and
Chair would like to go for a 1 percent sales tax and have a quarter go to city public safety, a
quarter to go county public safety and half go to mental health. The board discussed this and
felt that the public safety tax wasn’t used to the fullest extent the last time it was tried and did
not want that to be added on to the mental health.

EXECUTIVE COMMITTEE:
Ronald Gottschalk asked for a motion to donate $10.00 to support NAMI’s anti-stigma campaign. Luci
Hoover moved and Jaymie Nelson seconded to support NAMI, all members voted aye in favor, motion
carried.

FINANCE COMMITTEE ............... September 13, 2017 meeting
Jaymie Nelson chaired this part of the meeting.

1. Approval of the Finance Minutes
Dr. Steven Lidvall motioned and Dr. Allen Williams seconded to approve the September 13,
2017 finance minutes. With that, all members voted aye in favor, motion carried.

2. Approval of Health Fund Expenditures
Dr. Steven Lidvall and Dr. Allen Williams seconded to approve the health fund expenditures for
the month of August 2017 in the amount of $790,203.47. All members voted aye in favor,
motion carried to approve health fund expenditures.

3. Approval of Major Expenditure Requests
The Finance Committee recommended approval of the following major expenditures. Dr. Steven
Lidvall motioned and Luci Hoover seconded approval of the following major expenditures. With
that all members voted aye to approve the major expenditures.

<table>
<thead>
<tr>
<th>Vendor/Contractor</th>
<th>Services</th>
<th>Amount</th>
<th>Motioned/Seconded</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winnebago County SWCD</td>
<td>Soil Borings</td>
<td>$3,175.00</td>
<td>Dr. Allen Williams / Dr. Steven Lidvall</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Pool Administrators</td>
<td>Medical &amp; Dental Reimbursements</td>
<td>$5,768.72</td>
<td>Jaymie Nelson / Dr. Angie Goral</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
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<td>Services</td>
<td>Amount</td>
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<td>Approved</td>
</tr>
<tr>
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</tr>
<tr>
<td>IDPH</td>
<td>Filing Fees</td>
<td>$ 7,468.00</td>
<td>Jaymie Nelson / Dr. Allen Williams</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Lawncare by Walter</td>
<td>Remove Dead Trees</td>
<td>$3,250.00</td>
<td>Dr. Steven Lidvall / Angie Goral</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Pat Brandon</td>
<td>Contractual</td>
<td>$ 6,220.00</td>
<td>Dr. Steven Lidvall / Dr. Allen Williams</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Swedish American Health Management</td>
<td>Testing for Chlamydia and GC</td>
<td>$ 3,685.50</td>
<td>Dr. Steven Lidvall / Angie Goral</td>
<td>All voted in favor, motion carried.</td>
</tr>
</tbody>
</table>

4. Grants for approval
The Finance Committee recommended approval of the following grants. Dr. Steven Lidvall motioned and Dr. Allen Williams seconded approval of the following grants. With that all members voted aye to approve the grants.

<table>
<thead>
<tr>
<th>Grant</th>
<th>Fiscal Period</th>
<th>Amount</th>
<th>Motioned/Seconded</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refugee Medical</td>
<td>7/1/17-6/30/18</td>
<td>$214,176.00</td>
<td>Dr. Steven Lidvall / James Power</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>WIC</td>
<td>7/1/17-6/30/18</td>
<td>$ 1,192,380.00</td>
<td>Dr. Steven Lidvall / James Power</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Vector Surveillance</td>
<td>7/1/17-6/30/18</td>
<td>$ 34,159.00</td>
<td>Dr. Steven Lidvall / Dr. Allen Williams</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Public health Emergency Preparedness</td>
<td>7/1/17-6/30/18</td>
<td>$ 171,910.00</td>
<td>Dr. Steven Lidvall / Dr. Allen Williams</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>MIECHV</td>
<td>7/1/17-6/30/18</td>
<td>$ 99,288.24</td>
<td>Jaymie Nelson / Dr. Allen Williams</td>
<td>All voted in favor, motion carried.</td>
</tr>
<tr>
<td>Better Birth Outcomes</td>
<td>7/1/17-6/30/18</td>
<td>$ 180,000.00</td>
<td>Jaymie Nelson / Angie Goral</td>
<td>All voted in favor, motion carried.</td>
</tr>
</tbody>
</table>

5. Accounts Receivable through August 31, 2017
P. Madigan presented the Accounts Receivable (A/R) Report through August 31, 2017. The receivable numbers are fairly clean which will help WCHD prepare for the audit. WCHD is nearing the end of the County fiscal year so the A/R report shows the end of the fiscal year 17 and the beginning of fiscal year 18. Some programs have been able to start billing for the new fiscal year. WCHD is receiving some electronic funds transfer (EFT) for items that are just starting to be billed.

6. Budget 2018-555 No Court St. Building
As the North Court building continues to age it has some more extensive/expensive repairs that
need to be addressed such as the roof, floor replacement, and windows but it also continues to have its routine maintenance concerns such as elevators, bathrooms, parking lots, etc. The building doesn’t have an onsite manager to handle any problem that comes up and often times the tenant goes to a WCHD department leader to solve the problem. As leases run out they are not being renewed because WCHD is combining into one building. It is thought that the building will bring in roughly $620,000.00 a year through rent. By consolidating the two buildings, it will allow WCHD to save on costs such as the cleaning crew, elevator maintenance, utilities and more. P. Madigan will work on creating a list of supplies and services 401 Division street used to provide an estimate on the amount of money that can be potentially saved through the consolidation. Dr. Allen Williams moved and Dr. Steven Lidvall seconded the motion to approve the budget. With that all members voted aye, motion carried to approve the budget.

7. Additions
None

POLICY COMMITTEE.................. Meeting September 13, 2017
1. Approval of Minutes
Luci Hoover motioned and Dr. Steven Lidvall seconded to approve the September 13, 2017 Policy Committee minutes. With that, all members voted aye in favor, motion carried.

2. Electronic Attendance at Board of Health Meetings
There are three reason to attend a meeting electronically. The reasons are personal illness or disability, employment purpose or the business of the board of health, or family/other emergency. Dr. Steven Lidvall motioned and Luci Hoover seconded to approve the electronic attendance at the board of health meetings. With that, all members voted aye in favor, motion carried.

PERSONNEL COMMITTEE.................No Meeting (next meeting on October 11)

QUALITY COMMITTEE.................Meeting September 19, 2017
Minutes to be submitted at the next board of health meeting.

NEW BUSINESS / OTHER MATTERS: None

CORRESPONDENCE AND INFORMATION: None

EXECUTIVE SESSION: None

ADJOURNMENT:
There being no further business, the meeting adjourned at approximately 7:51 pm with a motion by Dr. Patricia Lewis and seconded by Dr. Steven Lidvall. With that all members voted in favor, motion carried.

Approved by the Board of Health 11-21-17

Jaymie Nelson, Secretary
Winnebago County Board of Health