Minutes of the
Winnebago County Board of Health
Tuesday, November 18, 2014 @ 6:30 p.m., 555 North Court Street
Winnebago County Health Department

PRESENT: Ronald Gottschalk, Angie Goral, Dr. John Halversen, Dr. Patricia Lewis, Susan Fernandez, Luci Hoover, Dr. Allen Williams, Dr. Steven Lidvall, James Powers, and Dr. David Helland

ABSENT: Ann Thompson-Kelly and Daniel Saavedra

STAFF PRESENT: Dr. Sandra Martell, Lisa Gonzalez, Todd Kisner, Charlotte LeClercq (Attorney), Sue Fuller, Todd Marshall, and Christine Smith.

President James Powers called the meeting to order at 6:32 p.m.

INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION: Mr. Powers welcomed the staff of the Winnebago County Health Department. Mr. Powers welcomed our guests from the Illinois Department of Public Health Local Office, Mark Hunter and Dee Dunnett. Mr. Hunter brought greetings from Dr. Hasbrouck, Director of the Illinois Department of Public Health and offered his services. Dee Dunnet advised that she will be teaching a Master’s Course in Public Health and will be including a section for her students to know their local public health board and how to effectively use them. Mr. Powers offered a special thanks to Dr. Steven Lidvall for his term as President of the Board of Health for the past two years, and presented a plaque to him to signify his appreciated service from the Board Members and the Winnebago County Health Department staff.

SETTING THE AGENDA: President James Powers asked for a motion to set the agenda. Angie Goral moved and Luci Hoover seconded to set the agenda, all members voted aye, motion carried.

APPROVAL OF MINUTES: President James Powers asked for a motion to approve the minutes, Dr. David Helland moved and Dr. Patricia Lewis seconded to approve the October 21, 2014 Board of Health minutes. With that, all members voted aye, motion carried.

PRESENTATION: Justice Population ACA Enrollments, Juliana Barker
Juliana explained that the WCHD and in partnership with 17th Judicial Court System, set the national framework as to how to implement the ACA Enrollment into the criminal justice system and the jail population to ensure that they also receive enrollment opportunities for health insurance coverage. Provided statistics and also shared a phone conversation with President Obama as well. Discussion followed with the Members with lots of questions about the individual choosing a primary care provider and also making sure that mental illness would be covered under the new plans and the individual would receive those types of services as well. Discussion was made about the homeless population and making sure that they will have the same opportunity as everyone to be able to obtain medical coverage.

ADMINISTRATOR / CENTER REPORTS: Center reports were included in the Board packet for the member’s information.
Administrator

Dr. Sandra Martell advised that this month’s activity has been mainly focused around Ebola and the preparedness in the event that a case was to present itself here in Winnebago County. Protocols have been developed to address monitoring, laboratory specimen submission, isolation and quarantine, personal protective equipment (PPE) and person under investigation (PUI) by Health Protection and Promotion, Emergency Response and the Public Health Administrator. Presentations on Ebola were made to the Winnebago County Board regarding Preparedness Activities to Address Ebola and to the General Public, also presentation was made regarding the Role of Public Health emphasizing Isolation and Quarantine activities incorporating relative risk for influenza and cardiovascular disease. Two presentations on the Impact of the Social Determinants of Health on Winnebago County were made in cooperation with Rockford Memorial Hospital to the community and medical staffs. Also participated in the State Health Improvement Plan/SHIP (Illinois Department of Public Health) and GoHIT (Governor’s Office of Health Innovation and Transformation. The health department also participated in the promotional campaign for Annual Flu Shot Vaccination Clinic Event sponsored by the Northwest Illinois Preparedness and Response Coalition. Discussed the implementation of environmental health codes and their impact on the perception of the local business community and is anticipated that there will be a request to review the Food Code and how it relates to outdoor venues with the help of local business entities and Chairman Christiansen.

Family Health Services

Lisa Gonzalez advised that her primary focus was on the Community Systems Development funding available through the Maternal, Infant and Early Education Home Visiting program to have some action plan available. Exploring the option to work with the United Way on their new neighborhood initiatives where they will focus on working with some 200 high risk neighborhoods in the community to do some collective impact approach to be able to change outcomes in the community and so under health fitter, they are very interested in working with us and to build further partnerships out in the community by the middle of 2015.

Environmental

Todd Marshall advised that the West Nile Virus (WNV) season officially ended in October 2014. The primary focus of the WNV program is to monitor the amplification of the virus in Winnebago County. In summary, Environmental Health Improvement Center observed WNV activity in 3 mosquito pools and in 3 birds (crows). There were no confirmed human cases reported in Winnebago County as of the end of the season. Todd also commented on the reasons behind Fiesta Cancun and they were not attending the hearing notice given to them, and they had several temperature violations which were corrected after an inspection was completed.

Health Protection Services

Todd Kisner advised that they are continuing to work on Ebola data, taking phone calls from people who want to know if they have Ebola and providing them with accurate information; HIV Prevention and Care – staff is continually working to provide services with HIV testing, case management and medical appointments and working with various outreach
opportunities in the community. Refugee program continues to see more people and newer arrivals expected in the next month. Health Screenings and Immunizations – over 3000 flu shots have been provided at 48 sites during flu clinics which started in September, 30 pneumonia shots have been provided through community flu clinics, 99 immunizations were provided through the HP office.

FINANCE COMMITTEE.................................. The Finance Committee did not have a separate Committee meeting this month; therefore the following Finance business was conducted at the full Board meeting, with Dr. John Halversen chairing this part of the meeting.

1. Financial Reports:
Various financial reports for the month of October 2014 were presented, reviewed and referred for audit.

Luci Hoover moved and Allen Williams seconded for approval of the total health fund expenditures for the month of October 2014 as follows:


Health Fund............................... $1,058,959.45

All members voted aye, motion carried.

2. a. Major Expenditure Request: KMK Media Group $15,000.00
Discussion was made that this had to be approved as an emergency type basis and had the prior approval of the President of the Board of Health, James Powers prior to this meeting. The Board discussed need for procedure to authorize major expenditures on an emergency basis between Board of Health Meetings. States Attorney Charlotte LeClercq advised she would review and make recommendations for including electronic provisions. Dr. Patricia Lewis motioned for approval and Luci Hoover seconded to approve the KMK Media Group. Discussion was also made as to why this expense was needed by Dr. Martell, the computer system is about 8 years old and is made vulnerable for “hacking”, viruses and malware resulting in redirection to inappropriate website, altered content and/or total disabling of website. Phase 1 involves a total reprogramming of the backend to address these concerns. All members voted aye to approve the KMK Media Group.

2. b. Major Expenditure Request: Equipment for Phase 2 EMR Records $12,234.01
Angie Goral motioned for approval and Dr. Patricia Lewis seconded to approve the Equipment for Phase 2 EMR Records in the amount of $12,234.01. Discussion was made for the Equipment for Phase 2 Implementation of Electronic Medical Records and was a planned expense for equipment necessary to implement Phase 2 Clinical Documentation of the EMR. All members voted aye to approve the Equipment for Phase 2 EMR records for Clinical documentation.

2. c. Major Expenditure Request: MiVoice Business Telephone System $97,873.00
Dr. Allen Williams motioned for approval and Angie Goral seconded to approve the MiVoice Business Telephone System will be the replacement of existent Avaya telephone system with Mitel to be consistent with Winnebago County Telephone Systems. Replacement of Mitel will decrease monthly line costs and increase functionality. All members voted aye to approve the MiVoice Business Telephone System.
POLICY COMMITTEE

1. Variance Request: Reid Farm Road by Todd Marshall

A variance request presentation was made by Todd Marshall to explain that 1902 Reid Farm Road, Aldeen Golf Course Shelter, Rockford Park District is claiming financial hardship for the construction of new restroom project utilizing a septic system. This was explained in detail to the Board with no vote made at this time until next meeting to have a second bid on this project to have a cost comparison. Dr. David Helland made a motion and Dr. Allen Williams seconded to gather further information and present at next meeting. The Board has also requested a copy of the 2008 Board Meeting minutes to further review and discuss prior to taking a vote. All voting aye, motion was passed.

PERSONNEL COMMITTEE

QUALITY IMPROVEMENT COMMITTEE

COMMITTEE CHAIRS

Mr. Powers advised that all committee assignments will remain the same as last year since there were no other changes.

NEW BUSINESS / OTHER MATTERS:
December Board Meeting was discussed and if a meeting was required. A show of hands says that most members will be available on December 16, 2014 so a meeting will be held.

UNFINISHED BUSINESS: None

CORRESPONDENCE AND INFORMATION: Various materials were included in the Board packet for information purposes.

EXECUTIVE SESSION: None

There being no further business, a motion was made to adjourn the meeting at approximately 8:15 p.m., with all members voting aye.

Approved by the Board of Health 1/20/15

Susan Fernandez, Secretary
Winnebago County Board of Health