Minutes of the
Winnebago County Board of Health
Tuesday, September 15, 2015 @ 6:30 p.m., 555 North Court Street
Winnebago County Health Department

PRESENT: Sue Fernandez, Angie Goral, Ronald Gottschalk, Luci Hoover, Patricia Lewis, Steven Lidvall, James Powers, Allen Williams, Jaymie Nelson

ABSENT: John Halversen, David Helland

STAFF PRESENT: Todd Kisner, Patrick Madigan, Todd Marshall, Sandra Martell, Kyle Auman, Karalynn Nimmo, Theresa Nelson, Kim Ponder and John Barlow (recorder)

President James Powers called the meeting to order at 6:30 p.m.

INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION: James Powers welcomed Sen. Syverson (Mercy Rockford Board Member), Chairman Christensen (Winnebago County Chairman) and Dr. Becherer (Rockford Health System)

SETTING THE AGENDA: James Powers asked for a motion to set the agenda or amend. Luci Hoover moved and Angie Goral seconded to set the agenda, all members voted aye in favor, motion carried.

APPROVAL OF MINUTES: James Powers asked for a motion to approve the minutes. Patricia Lewis moved and Steven Lidvall seconded to approve the August 18, 2015 Board of Health Minutes. With that, all members voted aye in favor, motion carried.

PRESIDENT’S REPORT: President James thanked Sen. Syverson for his support and his willingness to help at the not-for-profit meeting held on September 14, 2015.

PRESENTATION: Sen. Syverson and Dr. Becherer gave a presentation on the plans for the new Mercy Rockford Health system expansion “One Hospital. Two Campuses”. The expansion will include a new medical center campus at I-90/Riverside Blvd while still continuing operations at the N. Rockton Avenue campus.

WINNEBAGO COUNTY HEALTH DEPARTMENT HIGHLIGHTS: Reports were included in the Board packet for the member’s information.

Todd Marshall provided a brief on West Nile Virus surveillance. The August graph shows a decrease in the nuisance mosquitoes due to dry conditions. The culex mosquito, which is primary carrier of West Nile virus, was the majority of species found in August due to the dry conditions. We have had 9 positive pools, 3 dead birds and zero human cases.

Todd Kisner provided a brief on communicable diseases. We received our 1st confirmed rabid bat since 2011. A health alert was sent to our community healthcare providers to emphasize the PEP recommendation and treatment and to remind that human exposure must be reported.
Sandra Martell reported that NHANES has left town. The participation was approximately 85% of the people selected completed the entire process.

Sandra Martell also reported that the In-Person Counselor grant ended on July 31, 2015. We continue to refer clients to the hospital partners to apply.

Karalyn Nimmo reported that we submitted our PHAB accreditation documents on September 2, 2015 (500+ documents). We are currently awaiting our completeness review. Our on-site visit should be in approximately 6 months.

Sandra Martell reported that we are starting to receive some federal funds coming through. We have decided that we will no longer accept the Subsequent Pregnancy Grant as it is a competitive grant that we have not heard anything on.

Sandra Martell briefed on legislative updates. The JCAR committee turned down new rules for raw milk.

Todd Marshall briefed on the restaurant violations for the month. 7 restaurants reported for hearings: Victoria Slots (operating w/o a permit), 4 Seals Diamonds (lack of appropriate sinks), Roma Bakery (working to bring up code), Euro House (temperature/sanitizer concentration issues), The Shopping Bag (pest control, temperature and manager certification), Ruby Thai (temperature/sanitizer issues), and Bino’s (inadequate number of sinks and temperature issues).

EXECUTIVE COMMITTEE:
No Report.

FINANCE COMMITTEE.......................................................No Meeting

Patrick Madigan is chairing this part of the meeting.

1. Financial Reports:
Various financial reports for the month of August 2015 were presented, reviewed and referred for audit.

Luci Hoover moved and Patricia Lewis seconded for approval of the total health fund expenditures for the month of August 2015 as follows:

Health Fund Expenditures................................. $807,815.92

All members voted aye in favor, motion carried.
2. Major Expenditure Requests:

<table>
<thead>
<tr>
<th>a. State of IL Certificate Fee Invoice</th>
<th>Ronald Gottschalk moved and Patricia Lewis seconded to approve State of IL Certificate Fee Invoice in the amount of $6,868.00 with all members voting aye, motion carried.</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Case Management Exp. – The Project of the Quad Cities Invoice</td>
<td>Ronald Gottschalk moved and Luci Hoover seconded to approve the Ryan White Project of the Quad Cities expense in the amount of $19,662.99 with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>c. Case Management Exp. – Dekalb County Health Dept.</td>
<td>Ronald Gottschalk moved and Steven Lidvall seconded to approve the Ryan White expense for Dekalb County in the amount of $11,272.21 with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>d. HUD Invoice</td>
<td>Ronald Gottschalk moved and Susan Fernandez seconded to approve HUD invoice in the amount of $8,374.75 with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>e. HUD Invoice</td>
<td>Ronald Gottschalk moved and Luci Hoover seconded to approve HUD invoice in the amount of $6,853.00 with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>f. HUD Invoice</td>
<td>Ronald Gottschalk moved and Patricia Lewis seconded to approve HUD invoice in the amount of $12,930.00 with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>g. HUD Invoice</td>
<td>Ronald Gottschalk moved and Patricia Lewis seconded to approve HUD invoice in the amount of $14,373.00 with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>g. Tobacco Program – Return of unspent funds</td>
<td>Ronald Gottschalk moved and Steven Lidvall seconded to approve the return of unspent fund in the Tobacco Program in the amount of $10,180.00 with all members voting aye, motion carried.</td>
</tr>
</tbody>
</table>
3. IDPH Grant Renewals:

<table>
<thead>
<tr>
<th>Grant Type</th>
<th>Motion Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Local Health Protection Grant</td>
<td>Patricia Lewis moved and Luci Hoover seconded to approve the Local Health Protection Grant in the amount of $425,334.00 (July 1, 2015 – Jun 30, 2016), with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>b. Refugee Health Assessment Screening Grant</td>
<td>Steven Lidvall moved and Angie Goral seconded to approve the Refugee Health Assessment Screening Grant in the amount of $128,799.00 (July 1, 2015 – Jun 30, 2016), with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>c. Tobacco Free Communities Grant</td>
<td>Luci Hoover moved and Angie Goral seconded to approve the Tobacco Free Communities Grant in the amount of $99,404.00 (July 1, 2015 – Jun 30, 2016), with all members voting aye, motion carried.</td>
</tr>
<tr>
<td>d. Teen Pregnancy Prevention Grant</td>
<td>Steven Lidvall moved and Angie Goral seconded to approve the Teen Pregnancy Prevention Grant in the amount of $50,000.00 (July 1, 2015 – Jun 30, 2016), with all members voting aye, motion carried.</td>
</tr>
</tbody>
</table>

**POLICY COMMITTEE**.............................................. September 15, 2015 @ 5:30 p.m.  
Angie Goral is chairing this part of the meeting.

1. **Swimming Pool Codes:** Meeting was held to discuss County swimming pool ordinances and State regulations. Policy Committee will be meeting frequently over the next few months to update our ordinances and how to resolve the situations not addressed in the ordinances.

**PERSONNEL COMMITTEE**..........................................No Meeting

**QUALITY IMPROVEMENT COMMITTEE**..............................No Meeting

**NOMINATING COMMITTEE**........................................No Meeting

**NEW BUSINESS / OTHER MATTERS:** None.

**CORRESPONDENCE AND INFORMATION:** Various materials were included in the Board packet for information purposes.

a. County Mental Health Advisory Committee Minutes  
b. National Preparedness Month Proclamation

**EXECUTIVE SESSION:**
An executive session was needed to discuss matters related to personnel at 8:03 p.m. in accordance with the Open Meeting Act Chapter 5 ILCS 120/2 (c) (1). President James Power moved and Ron Gottschalk seconded to go into closed session to discuss matters related to personnel. A roll call was taken with all members voting aye in favor, motion carried. James Powers motioned to come out of Executive session and Ronald Gottschalk seconded, all members voted aye in favor, motion carried.

Board of Health Minutes, September 15, 2015
APPROVAL OF CLOSED SESSION MINUTES:

1. James Powers asked for a motion to open the minutes for the closed session meetings conducted on January 20, 2015; March 17, 2015; April 21, 2015; May 19, 2015; June 16, 2015. Allen Williams moved and Steven Lidvall seconded to open the Closed session minutes. With that, all members voted aye in favor, motion carried.

2. James Powers asked for a motion to keep the minutes for the closed session meeting conducted on July 21, 2015 closed. Allen Williams moved and Susan Fernandez seconded to the keep the Closed session minutes for July 21, 2015 closed. With that, all members voted aye in favor, motion carried.

ADJOURNMENT:

There being no further business, the meeting adjourned at approximately 8:23 p.m. with a motion by Luci Hoover and seconded by Patricia Lewis, all members voting aye in favor, motion carried.

Approved by the Board of Health 10.20.2015

[Signature]

Susan Fernandez, Secretary
Winnebago County Board of Health