Date of Meeting: January 17, 2017
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, James Powers, Dr. Allen Williams, Jaymie Nelson
WCHD Leadership: Cheryl Floyd, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Sue Merchen, Karalyn Nimmo, Kim Ponder
Attorney: Charlotte LeClercq

Agenda Item | Time | Sponsor/Presenter
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1. Introduction of Guests/Public Participation | 5 min | R. Gottschalk
2. Approval of Agenda: January 17, 2017 | 5 min | R. Gottschalk
3. Approval of Minutes: November 15, 2016 | 5 min | R. Gottschalk
4. Presentation: Changes to Winnebago County Food Code | 30 min | T. Marshall
5. President’s Report | 10 min | R. Gottschalk
6. Winnebago County Health Department Highlights | 0 min | S. Martell
7. Committee Reports
a. Executive Committee | 5 min | R. Gottschalk
b. Finance Committee (Meeting – December 14, 2016, January 11, 2017) | 20 min | J. Halversen
1) Approval of Minutes – December 14, 2016
2) Approval of Minutes – January 11, 2016
3) Approval of WCHD Expenses – Month of October 2016
4) Approval of WCHD Expenses – Month of November 2016
5) Note: Financial Report for December 2016 will not be available until January 20, 2017
6) Major Expenditure Requests
i. Contracts - Lead Mitigation Contractors
ii. Contract - Lead Outreach and Education
iii. Emergency Operations Equipment
7) Acceptance FY2017 Grants
c. Policy Committee | 10 min | P. Lewis
1) Approval of Minutes – November 23, 2016
2) Approval of Minutes – January 4, 2017
3) Adoption of Policy 1107-0222-16 – Active Shooter/Hostile Event
4) Adoption of Winnebago County Food Code Revisions
d. Personnel Committee (Meeting – December 14, 2016, January 11, 2017) | 10 min | L. Hoover
1) Approval of Minutes – December 14, 2016
2) Approval of Minutes – January 11, 2017
3) Adoption of Policy 068-1109-16 – Pay Practices

In consideration for the addition time allotted for the presentation on the changes to the Winnebago Food Code, there will no specific discussion of the highlights. Questions will be entertained.
4) Review WCHD Safety Handbook
   e. Quality Improvement Committee (Meeting – November 17, 2016) 10 min P. Lewis
      1) Approval of Minutes – November 17, 2016
8. New Business / Other Matters Open
9. Correspondence and Information 5 min S. Martell
   1) Mental Health Advisory Committee Minutes November 17, 2016
   2) Mental Health Advisory Committee Minutes December 12, 2016
   3) Letter of Support – Aunt Martha’s
10. Executive Session 10 min R. Gottschalk
11. Adjournment