Date of Meeting:     August 16, 2016  
Time of Meeting:            6:30 pm  
Location of Meeting:  555 N. Court, Rockford, IL; Room 115  
WCHD Leadership: Todd Kisner, Patrick Madigan, Todd Marshall, Sue Merchen, Sandra Martell, Karalyn Nimmo, Theresa James, Kim Ponder  
Attorney: Charlotte LeClercq

**Agenda Item** | **Time** | **Sponsor/Presenter**
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1. Introduction of Guests/Public Participation | 5 min | R. Gottschalk
2. Approval of Agenda: August 16, 2016 | 5 min | R. Gottschalk
3. Approval of Minutes: July 19, 2016 | 5 min | R. Gottschalk
4. Presentation: WCHD Budget and 555 N. Court Budget | 20 min | S. Martell
5. President’s Report | 10 min | R. Gottschalk
6. Winnebago County Health Department Highlights | 10 min | S. Martell
   a. Domain 1: West Nile Virus
   b. Domain 2: Increase in Gonorrhea
   c. Domain 5: Wellness Focused Winnebago County
   d. Domain 7: Linking Clients to Care and Services
   e. Domain 12: Presentation to the Winnebago County Board
7. Committee Reports
   a. Executive Committee | 5 min | R. Gottschalk
   b. Finance Committee (Meeting – August 10, 2016) | 20 min | S. Lidvall
      1) Approval of Minutes – August 10, 2016
      3) Major Expenditure Requests
      4) Grants
      5) Approval of Fee Waiver
         i. Fines levied for food vendors associated with RAMP event
      6) Approval and Filing of FY2015 Audit Responses
      7) Approval of FY2017 Budgets
         i. Winnebago County Health Department
         ii. 555 North Court
   c. Policy Committee (Meeting – August 3, 2016) | 10 min | A. Goral
      1) Approval of Minutes – August 3, 2016
      2) Adoption of Policies
         i. Public Participation at Board of Health Meetings
         ii. Hazardous Materials Communication
         iii. Expenditure Approval Authorities
      3) Adoption of Ordinance – Recommendation to Winnebago County Board
         i. Amending Chapter 50 of the Winnebago County Code – Food Service Sanitation


4) Approval of Variance  
   i. Payment of fines for food establishment by outside entity  

d. Personnel Committee (No Meeting)  
   5 min  L. Hoover  
e. Quality Improvement Committee (August 16, 2016)  
   10 min  P. Lewis  
   1) Approval of PHAB Corrective Action Plan for submission to Public Health Accreditation Board  
   2) Filing of Program Reviews  
      i. Healthcare and Family Services (HFS) Audit  
      ii. Public Health Emergency Preparedness Site Visit and Medical Counter Measures/Operations Response and Recovery  
      iii. Environmental Health - HUD CLSR Close-out  

8. New Business / Other Matters  
   Open  

9. Correspondence and Information  
   5 min  S. Martell  
   a. Rock River Valley Blood Center Thank you Card  
   b. Mental Health Advisory Committee Minutes July 21, 2016  
   c. Health Alert – Increase in Gonorrhea Cases  

10. Executive Session  
    10 min  R. Gottschalk  
    a. Personnel Issues  

11. Adjournment