Winnebago County
Phase 4: Revitalization
Cooling Centers

Guiding Principles:

- Response to the COVID-19 pandemic is constantly evolving based on the available information and local disease activity.
- It is important to remember, as cooling centers phase into reopening to the public, that COVID-19 has not been eradicated and that hygiene best practices and social distancing practices must be maintained in order to help prevent a resurgence in new COVID-19 cases from occurring.
- This guidance was developed based on the Centers for Disease Control and Prevention (CDC) assessment and the expertise of the Winnebago County Health Department.
- Winnebago County will continue to adhere to the Restore Illinois Plan, Executive Orders, and guidance/rules issued by the Illinois Department of Public Health (IDPH) and CDC.

Cooling Area:

- Post signage at entryway stating patrons should not enter with a fever or symptoms of COVID-19. Most common signs of illness are fever over 100°F, cough, shortness of breath, difficulty breathing, chills, body aches, sore throat, recent loss of taste or smell.
- Cooling Center should make temperature checks available and encourage their use. Cooling Center should post information about the symptoms of COVID-19 in order to allow employees and guests to self-assess whether they have any symptoms.
- Require guests to check in to maintain contact information for the purposes of contact tracing.
- Guest occupancy must be limited to 50% of maximum room occupancy or 50 guests, whichever is less.
- Seating areas must maintain at least six foot separation between guests to ensure social distancing.
- Guests should wear facemasks over their nose and mouth.
- Provide hand sanitizer at entry.
- Public drinking fountains should be turned off unless they are the touchless type.
- Restrooms are to be cleaned and disinfected hourly.
- If possible, limit patrons to 45 to 60 minutes to reduce exposure timeframes.
- No sharing of paper material and pens. If needed, it must be cleaned and sanitized between uses.

Personnel:

- Screen staff/volunteers at the start of each shift for illness. Utilize FDA mandated employee illness policy.
  - Employers should make temperature checks available for employees/volunteers and encourage their use. Information should be posted about the symptoms of COVID-19 in
order to allow employees/volunteers to self-assess whether they have any symptoms and should go home.

- Employees/volunteers should have in-person screening upon entry into cooling center and mid-shift screening to verify no presence of COVID-19 symptoms.
- If employee/volunteer does contract COVID-19, they should remain isolated at home for a minimum of 10 days after symptom onset and can be released after feverless and feeling well (without fever-reducing medication) for at least 72 hours OR has 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart.
- Promptly notify Winnebago County Health Department of COVID-19 within employees/volunteers or patrons to 815.720.4050.
- Where appropriate, notify employees/volunteers who have been exposed. Maintain records to assist prompt identification of potential exposures in employees, volunteers, and patrons.
- Any employee/volunteer who has had close contact² with co-worker or any other person who is diagnosed with COVID-19 is required to quarantine for 14 days after the last/most recent contact with the infectious individual and should be encouraged to seek a COVID-19 test at a state or local government testing center, healthcare center or other testing locations. All other employees/volunteers should be on alert for symptoms of fever, cough, or shortness of breath and taking temperature if symptoms develop.

- Provide face coverings to staff/volunteers and require staff/volunteers to wear them when interacting with patrons and each other.
- Require staff/volunteers to wash/sanitize hands frequently throughout the shift.

Cleaning and Disinfecting:

- If an establishment has not been operational since the Executive Order to Stay Home:
  - Flush all water fixtures (both hot and cold) for 15 to 30 minutes. Flush any beverage equipment lines. Empty and clean ice machines. These procedures will protect against waterborne illnesses.
  - Clean and sanitize all food contact and non-food contact surfaces.
    - Use hot soapy water, rinse the soap residue.
    - Sanitize/disinfect with an EPA registered and approved sanitizer/disinfectant as directed on the container.
      - EPA registered bleach cleaner: 1 tablespoon to 1 gallon of water for food contact surfaces
      - 1/3 cup to 1 gallon of water for non-food contact surfaces (bleach can discolor some surfaces at high concentrations).
  - Disinfect table tops and seating surfaces between patrons.
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- Clean and disinfect restrooms hourly. Maintain cleaning logs visible to the patrons.
- Ensure that soap dispensers and paper towels are monitored and stocked on an hourly basis during restroom checks.
- Disinfect commonly-touched surfaces hourly. These include but are not limited to door handles, bathroom stall doors, sink handles, etc.
- Have hand sanitizer readily available for patrons, volunteers, and employees.
- Overall nightly cleaning and disinfection should be done in the morning to give airborne particulate matter time to settle (a minimum of 3 to 4 hours).
- If an employee/volunteer or patron is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting should be performed as soon after the confirmation of a positive test as practical.

References

- Executive and Administrative Orders for the state of Illinois. https://www2.illinois.gov/government/executive-orders
- Winnebago County Health Department. Available at www.wchd.org.