Winnebago County Board of Health  
Tuesday, May 20, 2014 @ 6:30 p.m., 555 North Court Street  
Winnebago County Health Department

PRESENT: Susan Fernandez, Angie Goral, Ronald Gottschalk, Dr. John Halversen,  
Dr. David Helland, Luci Hoover Dr. Patricia Lewis, Dr. Steven Lidvall, James Powers,  
Daniel Saavedra, Dr. Allen Williams  
ABSENT: Ann Thompson-Kelly

STAFF PRESENT: Mike Bacon, Kara Biery, Judy Box-Brown, Lisa Gonzalez,  
Charlotte LeClercq (attorney), Todd Marshall

President Steven Lidvall called the meeting to order at 6:35 p.m.

INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION: None

SETTING THE AGENDA: President Lidvall informed the Board that an executive session  
would be needed towards the end of the Board meeting. With that said, he asked for a motion  
to set the agenda. Luci Hoover moved and Daniel Saavedra seconded to set the agenda, all  
members voted aye, motion carried.

APPROVAL OF MINUTES: Dr. Helland Moved and Daniel Saavedra seconded to approve  
the April 15, 2014 Board of Health minutes with the correction of a typo on page 2. This error  
will be corrected. With that, all members voting aye, motion carried.

RECOGNITION: The Board recognized and congratulated Judy Box-Brown in her upcoming  
retirement in June and expressed their appreciation of working with her and for her years of  
service. Judy was presented with a retirement card, flowers, and gift card from the Board.  
Judy thanked the Board for their thoughtfulness and expressed her appreciation of working  
with such a great committed Board, she will miss everyone. A retirement cake in Judy’s honor  
was shared by all!

PRESENTATION: Mike Bacon presented an overview on “population health.” The Board  
requested this presentation since it is increasingly a term being used in the healthcare and  
public health literature. Mr. Bacon commented that population health, as with public health,  
primary focus is on the population with an emphasis on prevention and health promotion for  
the whole community. Public health paradigm employs a spectrum of interventions aimed at  
the environment, human behavior and lifestyle and medical care. In the U.S. 3% of health  
spending is on prevention and 97% on health care. It needs to be determined where limited  
resources can be used to achieve the greatest impact on health. Population Health is “the  
health outcomes of a group of individuals, including the distribution of such outcomes within  
the group.” It is understood that such population health outcomes are the product of multiple  
determinants of health, including medical care, public health, genetics, behaviors, social  
factors, and environmental factors.

The Board discussed the health status and years of longevity in the U.S as compared to  
other developed countries – the U.S. ranks lower than these countries. Comments were  
made by the Board and Mr. Bacon regarding the connection of population health and  
WCHD’s Strategic Plan.
ADMINISTRATOR / CENTER REPORTS: Center reports were included in the Board packet for the member’s information.

Dr. Lidvall commented on the radon screening initiative highlighted in the Environmental Health Improvement Center report. It was suggested that radon could be a presentation to the Board at some point in the future.

Mr. Bacon provided an updated on the Department’s accreditation process. The Letter of Intent and the application has been filed for initiating the accreditation process. Assuming that the application is accepted, Department will be billed for its accreditation application fees. This will start up to a 12-month long process to electronically accumulate all of the documentation necessary to substantiate that WCHD is meeting the standards and measures. Formal submittal of this documentation then and materials review will ultimately lead to an onsite visit by a national accreditation review team. It is expected that this visit will be sometime during the summer or fall of 2015. More information to come.

Mr. Bacon commented that next month (June) is the 160th anniversary of the original Board of Health which was established in 1854.

FINANCE COMMITTEE............................................ The Finance Committee did not have a separate Committee meeting this month; therefore the following Finance business was conducted at the full Board meeting, with Dr. John Halversen chairing this part of the meeting.

1. Review of Financial Reports:
Various financial reports for the month of April 2014 were presented, reviewed and referred for audit.

Dr. Lewis moved and James Powers seconded for approval of the total health fund expenditures for the month of April 2014 as follows:

Health Fund........................................... $1,197,413.77

All members voted aye, motion carried.

2. FY’15 Budgeted Revenues and Expenses and FY’14 Projected (Info Only)

The Board reviewed the budgeted revenue and expenses for FY’15 and projected for FY’14. The projected net decrease in fund balance for the current FY’14 is $3,775 and $179,179 for the budgeted FY’15. Historically, it has been the experience that the Department is able to make up the decrease in fund balance throughout the year. Mr. Bacon commented that the FY’15 budget will be the focus of discussion in June. The underlying concern is the unknown regarding the State income tax increase sunset. It is estimated that the discontinuation of the tax would result in substantial cuts in a number of grant supported service areas about 14% reduction in every category on general revenue support.

Mr. Bacon thanked Michelle Jahr for her great leadership and guidance in working with the Center Directors on the challenge of managing funds and putting the 2015 budget together.

3. Grant Renewal: Local Health Protection Grant:
Dr. Lewis moved and Sue Fernandez seconded to approve the renewal of the Local Health Protection Grant in the amount of $425,334 (July 1, 2014 – June 30, 2015). All members voted aye to approve the renewal of the Local Health protection grant, motion carried.
Prevention Interventions

Mr. Bacon commented that an ad hoc committee met at the initiation of Remedies, and included Crusader, WCHD and Chicago Recovery Alliance. The purpose of the meeting was to review the problem of illicit and prescription drug overdoses involving opioids. Naloxone (trade name Narcan) is a prescription drug that does not have abuse potential, provides an effective anecdote for opioid overdose by timely administration of this drug and the provision of emergency care.

This type of emergency treatment is frequently limited by laws that predate the current overdose epidemic. As a result, there have been a number of legislative solutions proposed in various states and Illinois adopted a change in January 2010 that allows health care professionals acting directly or by standing order to prescribe and dispense opioid anecdote or a person who is not otherwise licensed to administer an opioid anecdote, may in an emergency administer to another person experiencing a drug overdose.

There is an interest on the part of WCHD and other community partners to highlight this overdose epidemic and to implement a number of intervention strategies that could include in part Naloxone access and use by EMS, law enforcement, and other persons interested in being a resource for emergency care. This is in essence a harm reduction strategy but does save and has already saved many lives in communities where such efforts have been initiated. Nearby, this includes DuPage County, with the DuPage County Health Department playing a key role in both training and dispensing of Naloxone.

Mr. Bacon is bringing this to the Board attention because the Department is being asked by partner organizations to consider playing a role in Narcan awareness initiative. Since this matter needs more research to consider what role the Department would play, Dr. Lidvall asked WCHD’s Health Protection and Promotion Center to research this and bring the matter back to the Policy Committee for suggestions to the Board.

PERSONNEL COMMITTEE .......................................................5/20/14 (prior to BOH meeting)

The Personnel Policy Changes (Family and Medical Leave and Discretionary Leave of Absence) included on the agenda and in the Personnel Committee packet were not addressed at tonight’s Personnel Committee or Board meeting and will be brought back to the Board for their consideration at next month’s meeting.

Personnel matters will be discussed in Executive Session.

QUALITY IMPROVEMENT COMMITTEE ...................................No Meeting

NEW BUSINESS / OTHER MATTERS:

Short Term Succession Planning - to be discussed in executive session

UNFINISHED BUSINESS: None

CORRESPONDENCE AND INFORMATION: Various materials were included in the Board packet for information purposes.
RECOGNITION: MIKE BACON (43 YEARS OF DEDICATED SERVICE TO PUBLIC HEALTH)

The Board congratulated Mike in his pending retirement May 30. Mr. Bacon was recognized with a plaque on behalf of the Board and staff and gifts from the Board. The Board thanked Mr. Bacon for his tireless commitment. Mr. Bacon thanked the Board for affording him the opportunity to serve as the public health administrator and for their commitment to the community and personal support throughout the many years.

EXECUTIVE SESSION:

An executive session was needed to discuss matters related to personnel. At approximately 8:10 p.m. in accordance with the Opens Meeting Act Chapter 5 ILCS 120/2 (c) (1) Dr. Lidvall moved and Dr. Lewis seconded to go into closed session to discuss matters pertaining to specific personnel issues. A roll call vote was taken, with all members voting aye.

After reconvening into regular session, Dr. Lewis moved and Jim Powers seconded to narrow the field of candidates to two and are proposing to extend an opportunity for a series of additional interviews / discussions (all one day) with candidate # 3. Provided that process goes well, an offer will be extended that would include a salary slightly above their current, address moving expenses, and include the expectation of residing in the County within six months of starting. This would all be contingent on a clear background check and review of references. All members voted aye, motion carried.

There was a motion by Dr. Lewis, seconded by Jim Powers to authorize the Administrator to sign an educational agreement with Michelle Jahr in partial support of her pursuit of a Masters Degree in Public Administration. After discussion, there was a call for the vote with all members voting aye, motion carried.

Dr. Lewis moved and Luci Hoover seconded to appoint Lisa Gonzalez as interim Public Health Administrator effective the first week of June to provide day to day oversight of WCHD activities and authorizing a temporary 5% increase in salary for these additional responsibilities. Mr. Bacon would continue to provide on a part-time basis support as needed. After additional discussion, a vote was taken with all members voting aye, motion carried.

There being no further business, a motion was made to adjourn the meeting at approximately 9:30 p.m., with all members voting aye.

Approved by the Board of Health 8/19/14

Ronald E. Gottschalk, Secretary
Winnebago County Board of Health