



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: February 12, 2020

Time of Meeting: 6:00 pm – 7:00 pm

Location of Meeting: 555 North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson-Chair, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler-Director of Finance

Note: Handouts will be provided at Meeting

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	J. Nelson
2. January 2019 Financial Statements	10 min	J. Keeler
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
3. Major Expenditure Requests	10 min	J. Keeler
a. Electronic Filing Fee for Death Certificates		
b. Pool Administration – Ryan White Medical and Dental Services		
c. Contractual Professional Services – P. Brandon, APN		
d. Rockford Regional Health Council – Membership Dues		
e. Training and Instructional Materials – Teen Pregnancy Prevention		
f. Public Health and Safety, Inc. – Lead Risk Assessor Training		
4. Proposed Contracts and Agreements	5 min	S. Martell
a. University of Illinois College of Nursing – Women’s Health Nurse Practitioner		
b. Boone County Health Department – Professional Services/TB		
5. Budget Amendments – None	0 min	J. Keeler
6. Grants Received through January 31, 2020	5 min	S. Martell/J. Keeler
7. Accounts Receivable through January 31, 2020	5 min	J. Keeler
8. Policies - None	0 min	S. Martell/J. Keeler
9. Audits and Responses	10 min	J. Keeler/S. Martell
a. Illinois Department of Human Services		

10. Executive Session

0 min

S. Martell/J. Nelson

11. Additions

12. Adjournment