



## BOARD OF HEALTH: FINANCE COMMITTEE

**Date of Meeting:** August 12, 2020

**Time of Meeting:** 5:30 pm – 6:30 pm

**Location of Meeting:** Zoom Platform

**Board Committee Members:** Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, Jaymie Nelson-Chair, James Powers, and Dr. Allen Williams (Ex-Officio)

**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Katherine O’Toole – Director of Communications & Public Information, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	J. Nelson
2. July 2020 Financial Statements	10 min	J. Keeler
a) Resolution of Expenditures – July-Deferred		
b) Statement of Fund Balance – July-Deferred		
c) Financial Review – July -Deferred		
d) Balance Sheet – July-Deferred		
e) Bank Reconciliations – July		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f) Revenue and Expenditure Reports – July-Deferred		
g) Public health Emergency Reserve Minimum Graph - Deferred		
h) Accounts Receivable – Deferred		
3. Major Expenditure Requests	10 min	J. Keeler
a) Electronic Filing Fee for Death Certificates		
b) Soil Analysis Winnebago County SWCD		
c) Teletask – WIC Messenger Service		
d) International Security Products – Vital Records		
e) Time Clock Plus – Cloud Licenses		
f) CDW-G - 48 Port Switch		
g) R & S - Antibiotics for PHEP Cache		
4. Proposed Contracts and Agreements		
a) University of Illinois Colleges of Medicine, Nursing, Pharmacy - Student		
b) University of Illinois College of Pharmacy – Planning Population Vaccination		
5. FY 2021 Budget Presentation	15 min	S. Martell/J. Keeler
6. FY2021 Budget Summary		
a) Position Control – adoption	5 min	J. Keeler
b) Revenue & Expenses – Health Fund – adoption	5 min	J. Keeler
c) Revenue & Expenses - 555 Building Fund - adoption	5 min	J. Keeler

7. Executive Sessions
8. Additions
9. Adjournment

0 min

S. Martell