

**Minutes of the
Winnebago County Board of Health
Tuesday, January 15, 2018 at 6:30 p.m., 555 North Court Street
Winnebago County Health Department**

Present: Ronald Gottschalk, Angie Goral, Dr. John Halversen, Dr. David Helland, Dr. Steven Lidvall, Jonathon Logemann, Robert McCreath, Jaymie Nelson, James Powers, and Dr. Allen Williams

Absent: Luci Hoover and Dr. Patricia Lewis

Staff Present: Cynthia Hall, Todd Kisner, Todd Marshall, Dr. Sandra Martell, and Katie O'Toole

Attorney: Charlotte LeClercq

WCHD Support Staff: Sara Ruud (recorder)

President Dr. Allen Williams called the meeting to order at 6:30 pm.

Introduction of Guest/Public Participation: Anna Polnow attended the meeting to observe the Board of Health. Dennis Gillig attended the meeting to support a variance he had submitted.

Setting the Agenda: Dr. Allen Williams asked for a motion to set the agenda or amend. Dr. Steven Lidvall moved and Robert McCreath seconded to set the agenda, all members voted aye in favor, motion carried.

Approval of Minutes: Dr. Allen Williams asked for a motion to amend or approve the minutes. James Powers moved and Dr. David Helland seconded to approve the November 20, 2018 Board of Health Minutes. With that, all members voted aye in favor, motion carried.

Presentation: The Winnebago County Health Department along with Winnebago County is working to become a Trauma Informed Community which recognizes the collective impact of adverse experiences and fosters resiliency and wellbeing in its residents. After the Trauma Informed Care Summit on March 8, 2018, several community groups were formed to address trauma. Each work group upholds the following core values: awareness of historical trauma, caring, collaboration, diversity, elimination of stigma, health equity, healing, healthy relationships, holism, hope, and long-term commitment.

Dr. Allen Williams asked for a motion to adopt the Trauma Informed Community Proclamation. Robert McCreath moved and Angie Goral seconded to approve the adoption of the Trauma Informed Community Proclamation. With that, all members voted aye in favor, motion carried.

President's Report: Dr. Allen Williams asked for a motion to add Ronald Gottschalk to the Personnel Committee. Dr. David Helland moved and Robert McCreath seconded to add Ronald Gottschalk to Personnel Committee. With that, all members voted aye in favor, motion carried.

Winnebago County Health Department Highlights:

The following program areas were highlighted for the month of November/December 2018.

- **Domain 2: Influenza**
The Influenza Report was reviewed. As of week one (1) there have been 34 cases of the flu. The number of cases of flu is down from last year. There has been only one (1) outbreak in a skilled facility. Winnebago County Health Department continues to offer vaccinations.

- **Domain 2: Hepatitis A**
WCHD is working with the Illinois Department of Public Health (IDPH) to prevent the transmission of Hepatitis A. Risk factors for Hepatitis A include: Men who have sex with men (MSM), illicit drug use, homeless/insecure housing, and more. The CD Team, along with several WCHD public health nurses, reached out to most vulnerable population, the homeless, to offer the Hepatitis A vaccination.

- **Domain 3: Prairie Road Neighborhood Pump Update**
Chief Deputy Karner, EMA Scott Meyers, and Dr. Martell worked on creating an incident emergency plan. The plan provides information on the costs of patrols, sheltering, boarding of homes and water expense in the event that the water system fails and the homes are condemned. A future meeting has been scheduled to go over the results with the Winnebago County Chairman and involved County Board members.

- **Domain 4: Drug Overdose Prevention Program (DOPP)**
WCHD received an additional \$175,000 to do NARCAN training. WCHD has partnered with Hope Over Addictions to continue to train the community on NARCAN. Hope Over Addiction's goal is to train at least 200 people a month.

EXECUTIVE COMMITTEE - No Meeting

FINANCE COMMITTEE January 9, 2019

Jaymie Nelson chaired this part of the meeting.

1. Approval of the Minutes

Jaymie Nelson asked for a motion to approve the minutes. Dr. Steven Lidvall moved and James Powers seconded to approve the January 9, 2019 finance minutes. With that, all members voted aye in favor, motion carried.

2. Approval of the November 2018 Health Fund Expenditure

Jaymie Nelson asked for a motion to approve the health fund expenditure for September. Dr. John Halversen moved and James Powers seconded to approve the health fund expenditure for the month of November 2018 in the amount of \$794,930.09. With that, all members voted aye, motion carried.

3. Financial Review

Jaymie Nelson provided an overview of the financial documents for the month of November.

4. Approval of Major Expenditure Requests

The Finance Committee recommended approval of the following major expenditures. Dr. Steven Lidvall motioned and James Powers seconded approval of the following major expenditures. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Northern Illinois Service	Demolition	\$ 8,895.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
IDPH	Death Certificate Filing Fees- November	\$ 6,696.00	James Powers / Dr. Steven Lidvall	All voted in favor, motion carried.
IDPH	Death Certificate Filing Fees- December	\$ 7,012.00	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
Pat Brandon APN	Contractual- November	\$ 4,500.00	Dr. David Helland / James Powers	All voted in favor, motion carried.
Pat Brandon APN	Contractual- December	\$ 5,220.00	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
Service Express Inc. (SEI)	Maintain Equipment	\$ 3,024.00	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
Rockford Regional Health Council	Annual Membership Dues 2019	\$ 7,000.00	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
AmeriCorps	Mental Health and Suicide	\$ 16,100.00	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
AmeriCorps	IPLAN	\$ 8,050.00	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.

There was one (1) major expenditures that could not be approved at the finance meeting. This major expenditure was brought before the Board of Health.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Think People, Inc.	Lead RRP Training	\$ 10,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.

5. Proposed Contracts/ Agreements

The Finance Committee recommended approval of the following contracts. Dr. Steven Lidvall motioned and James Powers seconded approval of the following contracts. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Oak Street Health MOU	MOU to implement the Drug Overdose Prevention Program	N/A	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
Retired Senior Volunteer Program (RSVP)	MOU to implement the Drug Overdose Prevention Program	N/A	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.
Treatment Alternatives for Safe Communities (TASC)	MOU to implement the Drug Overdose Prevention Program	N/A	Dr. Steven Lidvall / Dr. David Helland	All voted in favor, motion carried.

City of Rockford	Intergovernmental Agreement for Lead Mitigation	N/A	Dr. Steven Lidvall / Angie Goral	All voted in favor, motion carried.
------------------	---	-----	----------------------------------	-------------------------------------

The City of Rockford requested the Intergovernmental Agreement for Lead Mitigation contract be dated January 1, 2019. Jaymie Nelson asked for a motion to approve the date change. Dr. Steven Lidvall moved and James Powers second. With that, all members voted aye, motion carried.

There were (4) proposed contracts that could not be approved at the finance meeting. They were brought before the Board of Health.

Vendor/ Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Arc Environmental, Inc.	Lead Mitigation/Healthy Homes	\$ 175,000.00	Dr. Steven Lidvall / Dr. John Halversen	All voted in favor, motion carried.
Gerke Enterprise, Inc.	Lead Mitigation/Healthy Homes	\$ 175,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Stene's Construction	Lead Mitigation/Healthy Homes	\$ 175,000.00	Dr. Steven Lidvall / Angie Goral	All voted in favor, motion carried.
Taylor Made Carpentry	Lead Mitigation/Healthy Homes	\$ 175,000.00	Dr. John Halversen, Angie Goral	All voted in favor, motion carried.

6. FY2018 Grants Received through December 31, 2018

The Finance Committee recommended approval of the following grants. Dr. Steven Lidvall motioned and James Powers seconded approval of the following grants. With that, all members voted aye, motion carried.

Grant	Fiscal Period	Amount	Motioned/Seconded	Approved
Trauma Informed Community	12/12/18-12/31/19	\$ 28,101.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
HIV Prevention	12/12/18-12/31/19	\$ 40,548.00	Dr. Steven Lidvall / Angie Goral	All voted in favor, motion carried.

7. Accounts Receivable through December 31, 2018

Jaymie Nelson went over the accounts receivable through December 31, 2018.

POLICY COMMITTEE..... January 9, 2019
Ronald Gottschalk chaired this part of the meeting

1. Approval of the minutes

Ronald Gottschalk asked for a motion to amend or approve the minutes. Dr. Steven Lidvall moved and Angie Goral seconded to approve the November 14, 2018 policy minutes. With that, all members voted aye in favor, motion carried

2. Approval of the Minutes

Ronald Gottschalk asked for a motion to motion to amend or approve the minutes. Ronald Gottschalk wanted to amend Angie Goral’s motion to state “Angie Goral motioned to approve the variance subjected to the condition that construction on the residents be commenced within one-year period.” to say “Angie Goral motioned to approve the variance subjected to the conditions that construction on the residence be commenced within the one-year period.” With that amendment, Dr. Steven Lidvall moved and Angie Goral seconded to approve the January 9, 2019 policy minutes. With that, all members voted aye in favor, motion carried.

3. Hidden Creek Variance 8656

The Policy Committee reviewed the variance requested for property located at 7719 Hidden Creek Lane Lot 46. The property owner, Dennis Gillig, was automatically denied a septic system because the property is within 300 feet of a sewer line. Under financial hardship, Dennis Gillig is seeking a variance for the installation of a septic system instead of hooking up to the sewer line. The Policy Committee made the motion to approve the variance subject to the condition that construction on the residence be commenced within the one-year period. Dr. John Halversen seconded the motion. With that, all members voted aye in favor, motion carried.

4. Medical Cannabis Pilot Program (MCP)

The Policy Committee reviewed the Medical Cannabis Pilot Program (MCP). IDPH wants local health departments to help assist clients in completing the on line application and submitting documentation for the Medical Cannabis Registry Program. Local Health Departments are not determining eligibility, nor will they be dispensing or prescribing. The state will reimburse the local health department \$50.00 for every application submitted and approved. The Policy Committee made the motion and Dr. Steven Lidvall seconded the motion to approve the Medical Cannabis Pilot Program. With that, all members voted aye in favor, motion carried.

5. Opioid Alternative Pilot Program (OAPP)

Additional information was provided on the opioid alternative pilot program. No action was taken.

6. Legalization of Adult-use Marijuana

Additional information was provided on the legalization of adult-use marijuana. No action was taken.

PERSONNEL COMMITTEE..... No meeting

QUALITY COMMITTEE No meeting

1. Approval of the Minutes

Dr. Steven Lidvall asked for a motion to approve the minutes. James Powers moved and Dr. David Helland seconded to approve the November 20, 2018 quality minutes. With that, all members voted aye in favor, motion carried.

NEW BUSINESS / OTHER MATTERS: None

ADDITIONS: None

EXECUTIVE CLOSED SESSION:

An Executive Session was needed to discuss matters related to personnel issues at approximately 7:46 pm in accordance with the Open Meeting Act Chapter 5 ILCS 120/2 (c) (1). Dr. Allen Williams moved to go into a closed session and a roll call was taken with all members voting aye in favor, motion carried. The Executive Session ended at 7:56 pm. Ronald Gottschalk moved and Angie Goral seconded to come out of Executive Session. All members voted aye in favor of motion, motion carried. No action was taken.

ADJOURNMENT:

There being no further business, the meeting adjourned at approximately 7:57p.m. with a motion by Ronald Gottschalk and seconded by Dr. Steven Lidvall. With that, all members voted in favor, motion carried.

Approved by the Board of Health 2-19-19
Date



Dr. Steven Lidvall Secretary
Winnebago County Board of Health