



## BOARD OF HEALTH: FINANCE COMMITTEE

**Date of Meeting:** October 14, 2020

**Time of Meeting:** 5:30 pm – 6:30 pm

**Location of Meeting:** Zoom Platform

**Board Committee Members:** Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Dr. Allen Williams (Ex-Officio)

**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Katherine O’Toole – Director of Communications & Public Information, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	J. Nelson
2. Financial Statements	10 min	J. Keeler
a) Resolution of Expenditures - deferred		
b) Statement of Fund Balance - deferred		
c) Financial Review - deferred		
d) Balance Sheet - deferred		
e) Bank Reconciliations		
i. General Account – September 2020		
ii. Lead Account – September 2020		
iii. Abandoned Properties September 2020		
iv. State of Illinois E-Pay – September 2020		
f) Revenue and Expenditure Reports - deferred		
g) Public health Emergency Reserve Minimum Graph Sep - 2020		
h) Accounts Receivable – Preliminary Sep - 2020		
3. Major Expenditure Requests	10 min	J. Keeler
a) IDPH - Electronic Filing Fee for Death Certificates		
b) Sanofi Pasteur – Vaccines		
c) Viken Detection Hand Held XRF Lead Paint Analyzer		
d) CDP Custom Data Processing – EH Software Licensing		
e) Winnebago County SWCD – Soil Boring Tests		
f) ProPharma USA – Vaccines – Winnebago County Corrections***BOH Approved 10/01/2020		
4. Proposed Contracts and Agreements		
a) City of Rockford Police – TEP Grant		
5. Executive Sessions	0 min	S. Martell
6. Additions		
7. Adjournment		