



BOARD OF HEALTH

Date of Meeting: October 20, 2020
Time of Meeting: 6:30 p.m.
Location of Meeting: Zoom Platform
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, Jaymie Nelson, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams

WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons

WCHD Support: Christina Washington (recorder)
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: October 20, 2020	5 min	A. Williams
3. Approval of minutes: September 15, 2020	5 min	A. Williams
4. Presentation		
a. COVID-19 Data Update	10 min	P. Lopatin
5. President’s Report	0 min	A. Williams
6. Winnebago County Health Department Updates		
7. Committee Reports		
a. Executive Committee	0 min	J. Nelson
b. Finance Committee	20 min	J. Nelson
1) Approval of minutes: October 14, 2020		
2) Financial Statements – September 2020		
a) Resolution of Expenditures		
b) Statement of Fund Balance		
c) Financial Review		
d) Balance Sheet		
e) Bank Reconciliations – September 2020		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f) Revenue and Expenditure Reports		
g) Public Health Emergency Reserve Minimum Graph		
h) Accounts Receivable		

3) Major Expenditure Requests

*****Finance Committee approved a motion to advance Major Expenditures Items A-F**

- a) IDPH - Electronic Filing Fee for Death Certificates for September/2020
- b) Sanofi Pasteur – Supplies for vaccine for clients not eligible for VFC or Adult
- c) Viken Detection – Lead Paint Analyzer
- d) CDP Custom Data Processing – Environmental Health Software Licensing
- e) Winnebago County Soil & Water Conservation District – Soil Borings
- f) 2020 AmeriCorps – Expense for an Americorps Employee to work on COVID-19
- g) ProPharma USA – Vaccines – Winnebago County Corrections***BOH Approved by Electronic Poll 10/01/
- h) Vericor, LLC – Vaccine transport coolers for population vaccination***NEW

4) Proposed Contracts and Agreements

*****Finance Committee approved a motion to advance Proposed Contracts & Agreements Item A**

- a) City of Rockford Police – TEP Grant
- b) No Shades Youth Empowerment Sub-Recipient – Teen Pregnancy Prevention (TPP)***NEW
- c) Lincoln Middle School – Substance Use Youth Prevention Programming (SUPP)***NEW

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| c. Policy Committee | 0 min | R. Gottschalk |
| 1. Approval of minutes: October 14, 2020 | | |
| 2. Variance Recommendation #R201-029680 | 10 min | S. Martell/T. Marshall |

*****Policy Committee approved a motion to advance Variance Recommendation Item A**

- a) 12220 Harbor Oaks, Home Remodel – Holding Tank Variance

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| d. Personnel Committee – No meeting | 0 min | L. Hoover |
| e. Quality Improvement Committee – No meeting | 0 min | P. Lewis |
8. New Business/ Other Matters
- a) Election Day Holiday November 3rd 5 min S. Martell
9. Correspondence and Information
- a) COVID-19 Correspondence 5 min S. Martell
10. Additions 5 min A. Williams
11. Executive Closed Session
12. Adjournment