



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: November 13, 2019

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson-Chair, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler-Director of Finance

Note: Handouts will be provided at Meeting

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	S. Martell
2. October 2019 Financial Statements	10 min	J. Keeler
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
3. Major Expenditure Requests	10 min	J. Keeler
a. Electronic Filing Fee for Death Certificates		
b. Pool Administration		
c. Contractual Professional Services-P. Brandon, APN		
4. Proposed Contracts and Agreements	20 min	S. Martell
a. Demolition Contractors		
i. 4501 Compton Avenue; Rockford, IL 61101		
ii. 4301 Mila Avenue; Rockford, IL 61101		
iii. 1301 Linda Avenue; Rockford, IL 61102		
iv. 606 Vincent Avenue; Rockford, IL 61102		
b. MIECHV Program		
i. YWCA/LaVoz Latina		
ii. Children’s Home and Aid Doula Program		
iii. City of Rockford Early Head Start		
iv. Easter Seals Teen Family Support Program		
v. Harlem School District Prevention Initiative		

- vi. Rockford Public School District #205
 - c. Community Influenza Vaccination Site
 - i. Rockford Housing Authority
 - ii. Carly's Place
 - iii. Senator Stadelman's Women's Wellness Event
- 5. Proposed Reclassification of EHI Inspector to Coordinator-Deferred 5 min S. Martell
- 6. Grants Received through October 31, 2019 5 min S. Martell/J. Keeler
- 7. Accounts Receivable through October 31, 2019 10 min J. Keeler
- 8. Policies - None 0 min S. Martell/J. Keeler
- 9. Executive Session 5 min S. Martell/J. Nelson
- 10. Additions
- 11. Adjournment