

Date of Meeting: March 13, 2019

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. John Halversen-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, Pat Madigan – Director of Finance

Note: Handouts will be provided at Meeting

*******REVISED March 8, 2019*******

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	S. Martell
2. January 2019 Financial Statements	10 min	P. Madigan
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
3. Budget Amendments	5 min	P. Madigan
4. Major Expenditure Requests	10 min	P. Madigan
a. Electronic Filing fee for death certificates		
b. Pool Administration		
c. Adobe Pro Software		
5. Proposed Contracts	10 min	S. Martell
a. Project of the Quad Cities-Amendment to the contract		
b. UIC College of Medicine –Family Medicine Residency Agreement		
c. City of Rockford-Domestic Violence and Human Trafficking Prevention MOU		
d. Boone County Health Agreement-Preserve Tuberculosis care and treatment		
6. Salary Adjustment COLA Implementation	5 min	S. Martell/P. Madigan
7. Proposed Summer Hours Schedule	5 min	S. Martell
8. Proposed Reclassification of EHI Inspector to Coordinator	5 min	S. Martell
9. Grants Received through February 28, 2019	5 min	S. Martell/P. Madigan
10. February 2019 Financial Statements	10 min	P. Madigan
a. Resolution of Expenditure		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		

- e. Bank Reconciliations
 - i. General Account
 - ii. Lead Account
 - iii. Abandoned Properties
 - f. Revenue and Expenditure Reports
 - g. Public Health Emergency Reserve Minimum Graph
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| 11. Accounts Receivable through February 28, 2019 | 10 min | P. Madigan |
| 12. Policies - None | 0 min | S. Martell/P. Madigan |
| 13. Executive Session | 5 min | S. Martell/J. Nelson |
| 14. Additions | | |
| 15. Adjournment | | |