

Date of Meeting: April 10, 2019

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. John Halversen-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, Pat Madigan – Director of Finance

Note: Handouts will be provided at Meeting

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	S. Martell
2. March 2019 Financial Statements	10 min	P. Madigan
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
3. Budget Amendments	5 min	P. Madigan
4. Major Expenditure Requests	10 min	P. Madigan
a. Electronic Filing fee for death certificates		
b. Pool Administration		
c. Contractual Professional Services-P. Brandon, APN		
d. Larvicide		
e. Tire drive		
5. Proposed Contracts	10 min	S. Martell
6. Proposed Reclassification of EHI Inspector to Coordinator-deferred	5 min	S. Martell
7. Grants Received through March 31, 2019	5 min	S. Martell/P. Madigan
a. Family Planning		
b. IBCCP		
8. Accounts Receivable through March 31, 2019	10 min	P. Madigan
9. Policies - None	0 min	S. Martell/P. Madigan
10. Executive Session	5 min	S. Martell/J. Nelson
11. Additions		
12. Adjournment		