

**Promoting a Safer and Healthier Community Since 1854**

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- Date of Meeting:** April 16, 2019  
**Time of Meeting:** 6:30 pm  
**Location of Meeting:** 555 N. Court, Rockford, IL; Room 115  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jonathon Logemann, Robert McCreath, Jaymie Nelson, James Powers, Dr. Allen Williams,  
**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler, Todd Kisner, Patrick Madigan, Todd Marshall, Katherine O’Toole, Kim Ponder, Dr. Sandra Martell  
**WCHD Support:** Sara Ruud  
**Attorney:** David Kurlinkus

<b>Agenda Item</b>	<b>Time</b>	<b>Sponsor/Presenter</b>
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: April 16, 2019	5 min	A. Williams
3. Approval of Minutes: March 19, 2019	5 min	A. Williams
4. Presentation: <i>None</i>		
5. President’s Report	5 min	A. Williams
6. Winnebago County Health Department Highlights	20 min	S. Martell
7. Committee Reports		
a. Executive Committee	5 min	A. Williams
b. Finance Committee – April 10, 2019	20 min	J. Nelson
1) Financial Report Package for March		
i. Approval of Minutes April 10, 2019		
ii. Approval of Expenditures March 2019		
iii. March Financial Review		
a) Statement of Fund Balance		
b) Financial Review		
c) Balance Sheet		
d) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties Account		
e) Revenue and Expenditure Reports		
f) Public Health Emergency Reserve Minimum Graph		
iv. Budget Amendments		
v. Major Expenditure Requests		
a) Electronic Filing fee for death certificates		
b) Pool Administration		

- c) Contractual Professional Services-P. Brandon, APN
    - d) Larvicide
    - e) Tire drive
    - f) Medical Case Management Program
    - g) Motorola Radios/Batteries
    - h) Smith Medical-Influenza Vaccine 2019-2020 Season
  - vi. Proposed Contracts
    - a) SwedishAmerican Health Systems-WIC Education and Outreach Agreement
  - vii. Proposed Reclassification of EHI Inspector to Coordinator-Deferred
  - viii. FY2018 Grants Received through March 31, 2019
    - a) Family Planning
    - b) IBCCP
  - ix. Proposed Fee Schedules
    - a) Flu Vaccine Fee Schedule
  - x. Accounts Receivable through March 31, 2019
- c. Policy Committee 20 min R. Gottschalk
  - 1) Approval of Minutes April 10, 2019
  - 2) Environmental Health
    - i. Food code Revision Ch. 50-77  
Summer Foods Program and Child and Adult Care Program Fees
    - ii. Club Blue Event
- d. Personnel Committee 20 min L. Hoover
  - 1) Approval of Minutes April 10, 2019
  - 2) Summer hours Update
  - 3) Wabonga Agreement
  - 4) Proposed Reclassification of EHI Inspector to Coordinator-Deferred
- e. Quality Improvement Committee 5 min P. Lewis
  - 1) Approval of Minutes March 19, 2019
  - 2) Revision 2019 QI Initiatives – Lead Case Management
  - 3) Strategic Refresh
- 8. New Business / Other Matters Open
- 9. Correspondence and Information 5 min S. Martell
- 10. Additions Open
- 11. Executive Closed Session 10 min A. Williams
- 12. Adjournment