

**Minutes of the
Winnebago County Board of Health
Tuesday, May 21, 2019 at 6:30 p.m., 555 North Court Street
Winnebago County Health Department**

Present: Angie Goral, Ronald Gottschalk, Dr. Patricia Lewis, Dr. Steven Lidvall, Luci Hoover, Robert McCreath, Jaymie Nelson, James Powers, and Dr. Allen Williams

Absent: Dr. John Halversen, Dr. David Helland, and Jonathon Logemann

Staff Present: Cynthia Hall, Theresa James, James Keeler, Peter Lopatin, Todd Marshall, Patrick Madigan, Dr. Sandra Martell, and Katherine O'Toole

Attorney: Charlotte LeClercq

WCHD Support Staff: Sara Ruud (recorder)

President Dr. Allen Williams called the meeting to order at 6:33 pm.

Introduction of Guest/Public Participation: Corey Hazekamp, a UIC student.

Setting the Agenda: Dr. Allen Williams asked for a motion to set the agenda or amend. Luci Hoover made a motion to set the agenda. Dr. Patricia Lewis seconded the motion. With that, all members voted aye in favor, motion carried.

Approval of Minutes: Dr. Allen Williams asked for a motion to amend or approve the minutes. Dr. Steven Lidvall moved to approve the minutes from April 16, 2019. Dr. Patricia Lewis seconded the motion. With that, all members voted aye in favor, motion carried.

Presentation: 2019 Public Health Research Award Recipient: Corey Hazekamp *The Relationship Between Eviction and Health Outcomes in Rockford, IL*

Corey Hazekamp presented his project on how being evicted can affect an individual's health. Mr. Hazekamp discovered that Rockford has one of the highest eviction rates in the state. Through his research, he found that limited resources such as money, education, and healthy food can cause health problems and unhealthy behaviors. Mr. Hazekamp found that individuals who had unhealthy behaviors were more likely to be evicted from their homes. Being evicted affects health by causing stress that can raise blood pressure and cause other health problems. Mr. Hazekamp's goal was to raise awareness in the community about this issue.

President's Report: April was Radon Awareness Month and the Environmental Center at the Winnebago County Health Department sponsored a contest where the winner would receive a mitigation system (up to \$2,000.00 in value). Roughly 30 people submitted their radon tests, six (6) of which were considered to have high radon levels. The winner of the contest was Deborah Olson.

Winnebago County Health Department Highlights:

The following program areas were highlighted for the month of April, 2019.

- **Measles**
There have been no reported cases of measles in Winnebago County. The Health Department has been proactively putting out messages about the importance of getting up to date on vaccinations. Winnebago County Health Department (WCHD) continues to work with schools, daycares, and WIC to get each facility/program up to 95% vaccinated.

- **Tuberculosis (TB)**
An individual has been identified as having tuberculosis. This individual has been hospitalized and is listed in critical condition. There is an ongoing investigation to figure out how the individual contracted TB. At this time, no additional people have contracted TB.

- **Waste Haulers**
On average, the Winnebago Landfill receives 14,000 tons of garbage a day. WCHD is in the process of reviewing the ordinances.

EXECUTIVE COMMITTEE - No Meeting

FINANCE COMMITTEE May 8, 2019

Jaymie Nelson chaired this part of the meeting.

1. Approval of the Minutes

Jaymie Nelson asked for a motion to approve the minutes. James Powers moved and Dr. Steven Lidvall seconded the approval of the May 8, 2019 finance minutes. With that, all members voted aye in favor, motion carried.

2. Approval of the April 2019 Health Fund Expenditure

Jaymie Nelson asked for a motion to approve the health fund expenditure for April. Dr. Steven Lidvall moved and Luci Hoover seconded to approve the health fund expenditure for the month of April, 2019 in the amount of \$774,022.70. With that, all members voted aye, motion carried.

3. Financial Review

Jaymie Nelson provided an overview of the financial documents for the month of April.

4. Budget Amendment

The Finance Committee recommended approval of the following budget amendment. Dr. Steven Lidvall motioned and James Powers seconded approval of the budget amendment. With that, all members voted aye, motioned carried.

Budget Program Name	Amount Increase	Motioned/Seconded	Approved
Local Health Protection Grant	\$ 90,416.62	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried

5. Approval of Major Expenditure Requests

The Finance Committee recommended approval of the following major expenditures. Dr. Steven Lidvall motioned and James Power seconded approval of the following major expenditures. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
IDPH	Death Certificate Filing Fees	\$ 6,812.00	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
Winnebago County Soil & Water	Soil Analysis	\$ 4,100.00	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
Seqirus Influenza Vaccine 2019-2020 Season	Flu Vaccine	\$ 37,339.95	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
TSI	Fit Testing Equipment	\$ 34,660.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.

There were four (4) major expenditure requests that could not be approved at the finance meeting. They were brought before the Board of Health.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Sanofi Pasteur	MMR for Measles	\$ 71,400.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Pat Brandon	Contractual	\$ 3,190.00	Dr. Steven Lidvall / Dr. Patricia Lewis	All voted in favor, motion carried.
Curascript	Nexplanon Implant	\$ 9,975.00	Dr. Steven Lidvall / Dr. Patricia Lewis	All voted in favor, motion carried.
Emergent BioSolutions	Narcan Nasal Spray	\$ 70,200.00	Dr. Steven Lidvall / Dr. Patricia Lewis	All voted in favor, motion carried.

6. Proposed Contracts/ Agreements

The Finance Committee recommended approval of the following contracts/agreements. Dr. Steven Lidvall motioned and James Power seconded approval of the following contracts/agreements. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Children's Home and Aid	Teen Pregnancy Grant MOU	N/A	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Illinois Department of Human Services	Teen Pregnancy Grant MOU	N/A	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
K-Fact	Teen Pregnancy Grant MOU	N/A	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
YMCA of Rock River Valley	Teen Pregnancy Grant MOU	N/A	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
Youth Services Network	Teen Pregnancy Grant MOU	N/A	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
UIC College of Pharmacy	My Generation RX MOU	\$ 2,580.00	Dr. Steven Lidvall / Dr. Allen Williams	All voted in favor, motion carried.
Lease Space Agreement, 555 North Court	Family Justice Center	A discussion was held on the Family Justice Center leasing the space on 2 nd and 3 rd floor.		

There were five (5) contracts/agreements requests that could not be approved at the finance meeting. They were brought before the Board of Health.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Boy Scout Troop #206	My Generation RX MOU	N/A	Dr. Steven Lidvall / Luci Hoover	All voted in favor, motion carried.
Pecatonica Middle School	My Generation RX MOU	N/A	Dr. Steven Lidvall / Dr. Patricia Lewis	All voted in favor, motion carried.
Rockford Park District	My Generation RX MOU	N/A	Dr. Steven Lidvall / Luci Hoover	All voted in favor, motion carried.
YMCA Achievers Club	My Generation RX MOU	N/A	Dr. Steven Lidvall / Dr. Patricia Lewis	All voted in favor, motion carried.
Liberty Tire Recycling, LLC	Tire Drive-Information Update	N/A	Dr. Patricia Lewis / Dr. Steven Lidvall	All voted in favor, motion carried.

7. Proposed Reclassification of EHI Position to Coordinator-Deferred

8. Proposed Fee Schedules:

The Finance Committee recommended approval of the proposed vaccine fee schedule. Dr. Steven Lidvall moved and James Powers seconded to approve the vaccine fee schedule. With that, all members voted aye, motioned carried.

9. FY2018 Grants Received through April 30, 2019

Grant	Amount	Motioned/Seconded	Approved
Home Accessibility	\$ 170,000.00	Dr. Steven Lidvall / James Power	All voted in favor, motion carried.
Dental Sealant	\$ 45,000.00	Dr. Steven Lidvall / Dr. Patricia Lewis	All voted in favor, motion carried.
MIECHV	112,723.00	Dr. Steven Lidvall / Luci Hoover	All voted in favor, motion carried.

10. Winnebago County FY2018 Fiscal Audit findings

The Finance Committee recommended approval of the Health Department’s response to the audit findings. Dr. Steven Lidvall motioned and James Powers seconded the approval of the Health Department’s response to the audit findings. With that, all members voted aye, motioned carried.

11. Accounts Receivable through April 30, 2019

P. Madigan reviewed the accounts receivable with the Board of Health.

POLICY COMMITTEE..... No meeting

PERSONNEL COMMITTEE..... May 8, 2019

1. Approval of the Minutes

Luci Hoover asked for a motion to approve the minutes. Dr. Patricia Lewis moved and Dr. Allen Williams seconded to approve the May 8, 2019 Personnel Committee minutes. With that, all members voted aye in favor, motion carried.

2. Proposed Reclassification of EHI Position to Coordinator

The Personnel Committee updated the Board of Health on the proposed reclassification of EHI position.

3. Contractual Summer Food Inspectors-Deferred

QUALITY COMMITTEE No meeting

1. Approval of the Minutes

Dr. Patricia Lewis asked for a motion to approve the minutes. James Powers moved and Dr. Steven Lidvall seconded to approve the April 16, 2019 Quality Committee minutes. With that, all members voted aye in favor, motion carried.

NEW BUSINESS / OTHER MATTERS: None

Correspondence and information: Refer to the Board of Health packet for the correspondence.

ADDITIONS: None

Executive Closed Session

An Executive Session was needed to discuss matters related to personnel issues at approximately 8:00 p.m. in accordance with the Open Meeting Act Chapter 5 ILCS 120/2 (c) (1). Dr. Allen Williams moved to go into a closed session and a roll call was taken with all members voting aye in favor, motion carried. The Executive Session ended at 8:09 pm. Ronald Gottschalk moved and Dr. Patricia Lewis seconded to come out of Executive Session. All members voted aye in favor of motion, motion carried.

The following actions were taken:

Ronald Gottschalk made a motion to provide an extension of FMLA to SJ. Luci Hoover seconded the motion. With that, all members voted aye in favor, motion carried.

ADJOURNMENT:

There being no further business, the meeting adjourned at approximately 8:10 p.m. with a motion by Dr. Steven Lidvall and seconded by Jaymie Nelson. With that, all members voted in favor, motion carried.

Approved by the Board of Health 6-18-19
Date



Dr. Steven Lidvall Secretary
Winnebago County Board of Health