



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: August 14, 2019

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson-Chair, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler-Director of Finance

Note: Handouts will be provided at Meeting

*****REVISED*****

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	S. Martell
2. Review of Proposed FY2020 555 North Court Budget	20 min	S. Martell/J. Keeler
3. July 2019 Financial Statements	10 min	J. Keeler
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State Treasurer Epay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
4. Major Expenditure Requests	10 min	J. Keeler
a. IDPH - Electronic Filing Fee for Death Certificates		
b. Pool Administration – Medical and Dental Services		
c. Contractual Professional Services - P. Brandon, APN		
d. Winnebago County Soil and Water Conservation District – Soil Borings		
5. Proposed Contracts and Agreements	10 min	S. Martell
a. University of Illinois College of Medicine at Rockford – Drug Overdose Prevention Program Physician Consultation		
b. City of Rockford Police Department – Tobacco Enforcement Program		
c. Village of Roscoe Police Department – Tobacco Enforcement Program		
d. City of South Beloit Police Department – Tobacco Enforcement Program		
e. Crusader Community Health – MOU/VFC		
f. WTVO – Trauma Informed Media Campaign		
g. Rockford Public Schools – Substance Abuse Prevention Activities		

- h. Hope Over Addiction – Naloxone/Narcan Training
 - i. Community Influenza Vaccination Sites MOU
 - i. Cherry Valley Library
 - ii. Northern Illinois Food Bank
 - iii. Durand High School
 - iv. Carpenter’s Place
 - v. Durand United Methodist Church
 - vi. Heartland Community Church
 - vii. 1st National Bank and Trust
 - viii. Emmanuel Lutheran Food Pantry
 - ix. United Lutheran Church
 - x. Veterans Stand Down
 - xi. Stepping Stones
 - j. Employer Sponsored Vaccination Sites MOU
 - i. Social Security Administration
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| 6. Grants Received through June 30, 2019 | 5 min | S. Martell/J. Keeler |
| 7. Accounts Receivable through July 31, 2019 | 0 min | J. Keeler |
| 8. Policies - None | 0 min | S. Martell/J. Keeler |
| 9. Executive Session | 5 min | S. Martell/J. Nelson |
| 10. Additions | | |
| 11. Adjournment | | |