



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: September 11, 2019

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson-Chair, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler-Director of Finance

Note: Handouts will be provided at Meeting

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	S. Martell
2. August 2019 Financial Statements	10 min	J. Keeler
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois Treasurer E-pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
3. Major Expenditure Requests	10 min	J. Keeler
a. Electronic Filing Fee for Death Certificates		
b. Pool Administration		
4. Proposed Contracts	10 min	S. Martell
a. Innerspace Environmental – Lead Inspections		
5. Grants Received through August 31, 2019	5 min	S. Martell/J. Keeler
6. Accounts Receivable through August 31, 2019	10 min	J. Keeler
7. Policies - None	0 min	S. Martell/J. Keeler
8. Executive Session	5 min	S. Martell/J. Nelson
9. Additions		
10. Adjournment		