

**Minutes of the
Winnebago County Board of Health
Tuesday, June 18, 2019 at 6:30 p.m., 555 North Court Street
Winnebago County Health Department**

Present: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Dr. Patricia Lewis, Dr. Steven Lidvall, Luci Hoover, Robert McCreath, Jaymie Nelson, James Powers, and Dr. Allen Williams

Absent: Luci Hoover and Jonathon Logemann

Staff Present: Cynthia Hall, Theresa James, James Keeler, Todd Kisner Peter Lopatin, Todd Marshall, Patrick Madigan, Dr. Sandra Martell, and Katherine O'Toole

Attorney: Charlotte LeClercq

WCHD Support Staff: Sara Ruud (recorder)

President Dr. Allen Williams called the meeting to order at 6:33 pm.

Introduction of Guest/Public Participation: N/A

Setting the Agenda: Dr. Allen Williams asked for a motion to set the agenda or amend. Dr. John Halversen made a motion to set the agenda. Dr. David Helland seconded the motion. With that, all members voted aye in favor, motion carried.

Approval of Minutes: Dr. Allen Williams asked for a motion to amend or approve the minutes. Dr. Steven Lidvall moved to approve the minutes from May 21, 2019. Dr. John Halversen seconded the motion. With that, all members voted aye in favor, motion carried.

Presentation: N/A

President's Report: The state board of health is looking for new members. If interested, please apply online. Dr. Allen Williams reminded the group that the annual ethics and business conduct policy need to be signed and the online open meetings act need to be completed. Sara Ruud will be emailing the out by the end of the week.

Winnebago County Health Department Highlights:

The following program areas were highlighted for the month of May, 2019.

- *E. coli* 0157
There have been four confirmed cases of *E. coli* 0157. The communicable disease team along with the environmental health team continues to investigate the cause of *E. coli* 0157.

EXECUTIVE COMMITTEE - No Meeting

FINANCE COMMITTEE June 12, 2019

Jaymie Nelson chaired this part of the meeting.

1. Approval of the Minutes

Jaymie Nelson asked for a motion to approve the minutes. James Powers moved and Dr. David Helland seconded the approval of the June 12, 2019 finance minutes. With that, all members voted aye in favor, motion carried.

2. Approval of the May 2019 Health Fund Expenditure

Jaymie Nelson asked for a motion to approve the health fund expenditure for May. Dr. Steven Lidvall moved and Dr. John Halversen seconded to approve the health fund expenditure for the month of May, 2019 in the amount of \$610,491.31. With that, all members voted aye, motion carried.

3. Financial Review

Jaymie Nelson provided an overview of the financial documents for the month of May.

4. Budget Amendment

Budget Program Name	Amount Increase	Motioned/Seconded	Approved
Dental Sealant	\$ 9,000.00	Dr. John Halversen / Dr. Steven Lidvall	All voted in favor, motion carried

5. Approval of Major Expenditure Requests

The Finance Committee recommended approval of the following major expenditures. Dr. Steven Lidvall motioned and James Power seconded approval of the following major expenditures. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
IDPH	Death Certificate Filing Fees	\$ 7,020.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Winnebago County Soil & Water	Soil Analysis	\$ 3,625.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
GSK	Hepatitis A Vaccine	\$ 3,440.50	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
MERCK	HPV Vaccine	\$ 17,368.80	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
TBD	Advertising campaign	\$ 10,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Pool Administrators	Medical & Dental Reimbursements	\$ 4,474.31	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Pat Brandon APN	Contractual	\$ 3,760.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Integrated Solutions Consulting	Preparedness Program Support	\$ 5,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.

6. Proposed Contracts/ Agreements

The Finance Committee recommended approval of the following contracts/agreements. Dr. Steven Lidvall motioned and Dr. John Halversen seconded approval of the following contracts/agreements. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
University of IL- College of Medicine	Integrated Clinic Medical Advisor Service CN-00035659	\$ 21,420.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
SwedishAmerican Hospital	Business Agreement	N/A	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Orland Park Dental Services	Dental Sealant Provider for FY 2019- Contract extended through September 2019	\$700.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
IL State Board Eduation	Summer Foods Program	TBD	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
IHDA through Winnebago County	Home Accessibility Program	\$ 170,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
IHDA through Winnebago County	Abandoned Residential Property	\$ 73,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.

There were three (3) contracts/agreements requests that could not be approved at the finance meeting. They were brought before the Board of Health.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Jason M Grinter	Dental Sealant Provider for FY 2019- Contract extended through September 2019	\$8,158.00	Dr. John Halversen / Dr. Steven Lidvall	All voted in favor, motion carried.
Boys and Girls Club of Rockford	My Generation RX MOU	N/A	Dr. Steven Lidvall / Dr. John Halversen	All voted in favor, motion carried.
Comprehensive Community Solutions	My Generation RX MOU	N/A	Dr. Steven Lidvall / Dr. John Halversen	All voted in favor, motion carried.

7. Proposed Reclassification of EHI Position to Coordinator-Deferred

8. FY2018 Grants Received through May 31, 2019

The Finance Committee recommended approval of the following grants. Dr. Steven Lidvall motioned and James Powers seconded approval of the following grants. With that, all members voted aye, motion carried.

Grant	Amount	Motioned/Seconded	Approved
Refugee Health Services	\$93,195.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
MIECHV	\$ 107,544.06	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Abandon Properties	\$ 73,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.
Dental Sealant	\$ 36,000.00	Dr. Steven Lidvall / James Powers	All voted in favor, motion carried.

There was one (1) grant requests that could not be approved at the finance meeting. It was brought before the Board of Health.

Grant	Amount	Motioned/Seconded	Approved
HRIF/Healthworks	\$ 201,700.00	Dr. Steven Lidvall / Dr. John Halversen	All voted in favor, motion carried.

9. Accounts Receivable through May 31, 2019

Jim Keeler reviewed the accounts receivable with the Board of Health.

POLICY COMMITTEE..... June 12, 2019

1. Approval of the Minutes

Ronald Gottschalk asked for a motion to approve the minutes. Dr. Patricia Lewis moved and Dr. Steven Lidvall seconded to approve the June 12, 2019 Policy Committee minutes. With that, all members voted aye in favor, motion carried.

2. Approval of the Ordinance Amending Chapter 70 of Winnebago County Code of Ordinance Related to Waste Haulers and Solid Waste

The Policy committee held a discussion on amending Chapter 70 Winnebago County Code of Ordinance Related to Waste Haulers and Solid Waste. The Policy Committee recommended to approve the amended Chapter 70 of the Winnebago County Code of Ordinance related to waste haulers and solid waste, with the addition of doubling the annual permit fee and adding a cost of income (CPI) clause. The board of health recommend changing the number of refuse hauling vehicles from "0-5" to "1-5".

Ronald Gottschalk asked for a motion to recommend to the County Board the approval of the ordinance. Jaymie Nelson made a motion to approve the amended Chapter 70 of the Winnebago County Code of Ordinance related to waste haulers and solid waste, with the addition of doubling the annual permit fee, adding a cost of income (CPI) clause, and changing the "0-5" to "1-5". Angie Goral seconded the motion. With that, all members voted in favor, motion carried.

PERSONNEL COMMITTEE..... No Meeting

QUALITY COMMITTEE No meeting

NEW BUSINESS / OTHER MATTERS: None

ADDITIONS: None

Executive Closed Session

An Executive Session was needed to discuss matters related to personnel issues at approximately 7:35 p.m. in accordance with the Opens Meeting Act Chapter 5 ILCS 120/2 (c) (1). Dr. Allen Williams moved to go into a closed session and a roll call was taken with all members voting aye in favor, motion carried. The Executive Session ended at 7:47 pm. Ronald Gottschalk moved and Dr. Patricia Lewis seconded to come out of Executive Session. All members voted aye in favor of motion, motion carried.

No action was taken.

ADJOURNMENT:

There being no further business, the meeting adjourned at approximately 7:48 p.m. with a motion by Dr. Steven Lidvall and seconded by Ronald Gottschalk. With that, all members voted in favor, motion carried.

Approved by the Board of Health JULY 16, 2019
Date



Dr. Steven Lidvall Secretary
Winnebago County Board of Health