

**Minutes of the  
Winnebago County Mental Health Advisory Committee  
Thursday, May 19, 2016 @ 8:00 a.m.  
Winnebago County Health Department,  
555 N. Court, Room 115, Rockford, IL**

**Present:** Charles Smith, Angie Goral (Chair), Richard Kunnert, Matthew Toohey, Carol Klint, Sandra Martell (ex officio)

**Absent:** Philip Eaton

**Support Staff Present:** Mike Bacon, Karen Fiery, Melissa Westphal, and John Barlow (recorder)

Angie Goral called the meeting to order at 8:05 a.m.

**Introduction of Guests / Public Participation:** No guests present.

**Approval of Agenda:** Angie Goral asked for a motion to approve the agenda. Matthew Toohey moved and Richard Kunnert seconded to set the agenda, all members voted aye, motion carried.

**Approval of Minutes:** Angie Goral asked for a motion to approve the April 21, 2016 minutes. Matthew Toohey moved and Richard Kunnert seconded to approve the minutes. With that, all members voted aye, motion carried.

**Discussion of Report:** A status report was presented by the Data Sub-committee. The report broke down the path forward into two phases, presentation to the Chairman and creation of an action plan. The executive summary will include a recommendation to recharge the MHAC or charge a coordinating board to create an action plan based on the findings. Phase III will be the implementation of the action plan.

The executive summary was reviewed and various changes were made. Data source references need to be added, Community Support Systems (CSS) Framework definition was added and, the findings were grouped under CSS categories.

Discussion was held on the action plan and the recommended coordinating group. Discussion included whom the group should report to, evaluation for effectiveness, and a sustainability and recruitment plan.

Funding analysis should be the first appendix of the report and a comment added to the executive summary referencing the appendix. Discussion was held on including a draft resolution with the recommendations for the Chairman to consider and move forward to the County Board.

**Team (Sub-Committee) Activity Reports:**

**a. Data/Survey:**

**i. Approval of Minutes, March 28, 2016:** Matthew Toohey asked for a motion to approve the March 28, 2016 Data/Survey sub-committee minutes. Richard Kunnert moved and Angie Goral seconded to approve the minutes. With that, all members voted aye, motion carried.

**b. Messaging/Marketing:** RRStar reached out for report/survey information to include in a section on mental health for May 29, 2016. The only message at this time is that we are wrapping up report to the Chairman. Sandra Martell will be the point person for media inquiries.

**Additions:** The goal is to present the report to the Chairman with the hopes that it would be presented at the June 23, 2016 County Board meeting. MHAC meeting will be held early to finalize and approve report. Meeting will be scheduled after review of member's availability.

**Meeting Adjournment:** There being no further business, the meeting adjourned at 9:23 a.m. with a motion by Matthew Toohey and seconded by Richard Kunnert, all members voted aye in favor, motion carried.

Approved by the Mental Health Advisory Committee

6/6/2016  
Date



Richard Kunnert, Secretary  
Winnebago County Mental Health Advisory Committee

Next Meeting: TBD; Winnebago County Health, 555 N. Court St., Room 115, Rockford, IL