



Promoting a Safer and Healthier Community Since 1854

Mental Health Advisory Committee Agenda

Date of Meeting: December 16, 2015
Time of Meeting: 7:30 am – 9:00 am
Location of Meeting: Rosecrance Center; 1021 North Mulford, Rockford, IL
Committee Members: Phil Eaton, Angie Goral (Chair), Carol Klint, Richard Kunnert (Secretary), Donny Parham (Vice-Chair), Charles Smith, MD, Matthew Toohey, Sandra Martell (ex officio)
Committee Support: Mike Bacon, Penny Billman, Harlan Johnson, Melissa Westphal, John Barlow (recorder)

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	10 min	S. Martell
2. Approval of Agenda: December 16, 2015	5 min	S. Martell
3. Approval of Minutes		
a. October 15, 2015	5 min	All
b. November 30, 2015		
4. Team (Sub-Committee) Activity Reports/Action Plans	70 min	All
a. Data/Survey		S. Martell/P. Billman
i. Approval of Minutes November 4, 2015; November 18, 2015; December 2, 2015; December 9, 2015		
ii. Preliminary Data Report		
iii. Plan for Data Validation		
1) Provider/Referent Survey		
2) Community Survey		
b. Messaging/Marketing		
i. Status update and plan for data validation		S. Martell/M. Westphal
c. Funding/Recommendations		S. Martell/M. Bacon
i. Meeting dates		
ii. Academic support requests		
1) NICNE		
2) Northern Illinois University – College of Business		
5. Review/Revision of Timeline for Deliverables	5 min	All
a. January 1, 2016 - Data Validation from Data Subcommittee		P. Billman
b. January 9, 2016 – Strategic Planning Session with MHAC		K. Fiery/All
c. February 15, 2016 – Recommendations from Funding Subcommittee		M. Bacon
d. February 18, 2016 – Selection of Recommendations by MHAC		K. Fiery/All
e. February 29, 2016 – Completion of Report by Messaging/Marketing		M. Westphal/S. Martell
6. Updates		
a. Super Utilizer Workgroup	5 min	M. Bacon
7. Additions		
8. Next Meeting		
a. January 9, 2016 – Strategic Planning Session – Time TBD		
b. January 21, 2016 – Mental Health Advisory Committee; 7:30 am – 9:00 am		