



**PLEASE BRING YOUR PACKET TO THE BOARD MEETING**

**IF YOU ARE UNABLE TO ATTEND THE MEETING,  
PLEASE CALL JUDY BOX-BROWN AT 720-4200. THANK YOU.**

**WINNEBAGO COUNTY BOARD OF HEALTH MEETING**

**DATE:** Tuesday, December 17, 2013  
**TIME:** 6:30 PM  
**PLACE:** Winnebago County Health Department  
555 North Court  
Rockford, IL  
Room 115

**AGENDA:**

- I. Introduction of Guests / Public Participation**
- II. Approval of Minutes:** November 19, 2013 Board of Health
- III. Presentation:** *None*
- IV. Administrator / Center Reports**
- V. Committee Reports:**
  - A. Finance Committee . . . . .** *No meeting was held this month. The Finance business listed below will be conducted at tonight's meeting)*
    - 1. Financial Reports: (action required: expenditures)
    - 2. Major Expenditure Requests: Computer & Software Lease
    - 3. IDPH CAPUS Grant (support of HIV / AIDS initiative)
    - 4. UIC Professional Services Agreement Renewal
  - B. Policy Committee . . . . .** **No meeting**  
NIPHC / IAPHA Draft Legislation on Levy Authority

**C. Personnel Committee . . . . . Tues, December 10**

1. Personnel Subcommittee Minutes (Tues, Dec 3)
2. Personnel Committee and Executive Session Minutes  
(Tues, Dec 10)
3. Review of Succession Process Steps
4. Open Meetings Act (review of closed session process)
5. Administrator Evaluation (executive session)

**D. Quality Improvement Committee .... Tues, December 10**

1. Quality Improvement Committee Minutes (Tues, Dec 10)
2. WCHD Strategic Plan (*draft until adopted, January 2014*)

**VI. New Business / Other Matters**

**VII. Unfinished Business**

Continued discussion of the maternal and child health community system (*as follow up to the November BOH presentation*)

**VIII. Correspondence and Information**

- County Mental Health Advisory Committee Minutes
- WCHD – *Compass*
- WCHD – *HR News*

**IX. Executive Session (If needed)**

**X. Adjournment**