

Winnebago County Board of Health
Tuesday, October 15, 2013 @ 6:30 p.m., 555 North Court Street
Winnebago County Health Department

PRESENT: Susan Fernandez, Angie Goral, Dr. David Helland, Luci Hoover, Ronald Gottschalk, Dr. Patricia Lewis, Dr. Steven Lidvall, James Powers, Dr. Allen Williams

ABSENT: Dr. John Halversen, Daniel Saavedra, Ann Thompson-Kelly

STAFF PRESENT: Mike Bacon, Juliana Barker, Judy Box-Brown, Lisa Gonzalez, Steve Guedet, Kara Biery, Michelle Jahr, Attorney Charlotte LeClercq, Larry Swacina

President Steven Lidvall called the meeting to order at approximately 6:30 p.m.

INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION: Mr. Bacon introduced and the Board welcomed Juliana Barker WCHD's In-Person Counselor Coordinator (presenter at tonight's meeting).

Also congratulations and welcome to Kara Biery as she assumes her new position of Director of WCHD's Health Protection and Promotion Center.

SETTING THE AGENDA: President Lidvall acknowledged that there will be a short informational executive session at the end of the meeting. He asked for a motion to set the agenda. Luci Hoover moved and Jim Powers seconded to set the agenda as presented, all members voted aye, motion carried.

APPROVAL OF MINUTES: Jim Powers moved and Susan Fernandez seconded to approve the September 17, 2013 Board of Health minutes. Dr. Lewis noticed a misprint in the minutes and a typographical error was noticed by Mr. Powers. The minutes were approved as corrected, with all members voting aye.

PRESENTATION: Juliana Barker presented an overview of the In-Person Counselor Grant providing key components of the Affordable Care Act, essential health benefits included in all Marketplace health plans, important dates (open enrollment, beginning date of coverage, Marketplace enrollment end date), how it works to enroll in the system (Marketplace or ABE – Medicaid and Medicare benefits), local uninsured demographics, steps to become an In-Person Counselor, WCHD and partner agencies staffing to carry out the responsibility of this grant, etc. The Board asked several questions with Juliana responding.

ADMINISTRATOR / CENTER REPORTS: Center reports were included in the Board packet for the member's information.

Mr. Bacon commented on the following: the Management Support Services report regarding the October 24 community and multicounty wide low income community outreach for influenza vaccination lead by Rockford Health System and includes WCHD among other partners, Vital Signs Project in the Environmental Health Improvement Center report where Angie Goral and Larry Swacina have been active participants in this effort, the Center for Health Protection and Health Promotion Center report have

many activities with a school relationship (relate to school-aged populations), Family Health Services highlight for this month is the HealthWorks Program initiative (case manager for DCFS wards). The Board asked questions regarding restaurant inspections / scores, the levy reduction, etc. with staff responding.

FINANCE COMMITTEE..... The Finance Committee did not have a separate Committee meeting this month; therefore the following Finance business was conducted at the full Board meeting, with Dr. Lidvall (in the absence of Chairman John Halversen) chairing this part of the meeting.

1. Review of Financial Reports:

Various financial reports for the month of September 2013 were presented, reviewed and referred for audit.

Dr. Helland moved and Angie Goral seconded for approval of the total health fund expenditures for the month of September 2013 as follows:

Health Fund..... \$1,175,528.81

2. Resolution – Expenditure of Contractual Funds

Currently, the Public Health Administrator has authority to sign expenditures up to a maximum of \$5,000; the Department is presenting a Resolution requesting the Board to waive the \$5,000 per-item expenditure limit for the purpose of lead abatement services under the Department of Housing and Urban Development (HUD) Lead Hazard Reduction Demonstration Grant. This Resolution will allow the Public Health Administrator authorization to sign expenditures to approved contractors (up to the budgeted amount in the grant contract for lead abatement services) without prior Board of Health approval under the condition that the average cost not to exceed \$10,000 per abatement job. Mr. Swacina commented that the average cost is \$10,000 per home since the cost could be up to \$14K to \$15K and obtaining prior approval from the Board for each project would drastically slow the approval procedure and negatively impact the ability of the Health Department to meet its benchmark obligations for work set forth by HUD. The Board had passed this same type of Resolution for the Department' existing Lead grant and WCHD would like this same permission for the new Lead grant.

Luci Hoover moved and Dr. Lewis seconded to amend the Resolution with the correction of changing the average cost for lead abatement per home from \$9,000 to \$10,000. All voted aye to the amendment. Ronald Gottschalk moved to add the words "Lead Hazardous Reduction Demonstration Grant" in the NOW, THEREFORE, BE IT RESOLVED paragraph of the Resolution. This was seconded by Dr. Helland. All members vote aye, to include the second amendment.

Ronald Gottschalk moved and Luci Hoover seconded to approve the Expenditure of Contractual Funds Resolution regarding the Lead Hazard Reduction Demonstration grant as presented and to include the above amendments, all members voted aye, motion carried.

Michelle Jahr commented that there are other grants that have similar situations regarding timely payments. Dr. Lidvall suggested that Michelle put a more general Resolution together that would include any of the other grants.

3. Major expenditure request: Payment Processing Terminals

The Major Expenditure Request for Payment processing terminals was tabled at last month’s Board meeting to give the Department legal counsel time to review the lease agreement for an opt out clause if needed. Attorney Charlotte LeClercq has reviewed the standard form contract and there is no out (non-cancelable). The only out is to accelerate the lease payments to get out of the contract. The vendor does not allow amendments to the contract.

Dr. Lewis moved and Jim Powers and Angie Goral seconded to approve the expenditure for payment processing terminals in the amount of \$11,211.84 (annual lease of \$2802.96). All members voted aye, motion carried.

4. Grant Renewals:

a. Illinois Tobacco-free Communities Grant Renewal

Angie Goral moved and Luci Hoover seconded to approve the renewal of the Illinois Tobacco-Free Communities with REALITY Illinois Component grant in the amount of \$126,359. (July 1, 2013 through June 30, 2014). All members voted aye, motion carried.

b. Tanning Facility Grant Renewal

Dr. Lewis moved and Jim Powers seconded to approve the Tanning Facility grant renewal in the amount of \$12,000 (July 1, 2013 through June 30, 2016). This grant has will now cover a three-year period. After comments, all members voted aye, motion carried.

c. Body Art Grant Renewal

Dr. Helland moved and Susan Fernandez seconded to approve the renewal of the Body Art Grant in the amount of \$25,500 (July 1, 2013 through June 30, 2016). This grant will now cover a three-year period. After comments regarding lessons learned from the recent pseudomonas outbreak, all members voted aye, motion carried.

d. Family Planning Services Grant Renewal

Dr. Lewis moved and Dr. Helland and Angie Goral seconded to approve the Family Planning Services grant renewal in the amount of \$234,303 (July 1, 2013 through June 30, 2014). This grant is approximately \$14,000 less than last year. The Board and staff held discussion regarding the Family Planning grant services and implications of reduction, the challenges of Title X requirements / guidelines, and other related programs (HUGS, Primary Pregnancy Prevention) that tie into the Family Planning initiative. Mr. Bacon commented that in the future we may need to figure out how to better use funding to more efficiently integrated services in these related programs without depending on Family Planning grant funding. All members voted aye to approve the renewal of the Family Planning Services grant, motion carried.

POLICY COMMITTEE.....No Meeting

PERSONNEL COMMITTEENo Meeting

QUALITY IMPROVEMENT COMMITTEE.....No Meeting

Mr. Guedet reminded the Quality Improvement Committee of the next quarterly joint meeting with the Department's Quality Improvement Council and Board Quality Improvement Committee on Tuesday, October 22 at 12 noon, to be held at UIC.

NEW BUSINESS / OTHER MATTERS:

Mr. Gottschalk mentioned the article in the Register Star regarding the Boone County Health Department's Board situation concerning the Boone County staff pay increases, as an example of not maintaining open communication with the Board.

UNFINISHED BUSINESS:

CORRESPONDENCE AND INFORMATION: Various materials were included in the Board packet for information purposes.

Dr. Lidvall reminded Board members of the invitation to Dee Dunnett's retirement celebration. Congratulations to Dee!

EXECUTIVE SESSION:

An executive session was needed to discuss matters related to personnel. At 7:45 p.m. in accordance with the Open Meeting Act Chapter 5 ILCS 120/2 (c) (1). Luci Hoover moved and Angie Goral seconded to go into closed session to discuss matters related to personnel. A roll call vote was taken, with all members voting aye.

Ronald Gottschalk moved and Dr. Lewis seconded to adjourn executive session at approximately 8:10 p.m. and continued with regular session with no action being taken in executive session.

There being no further business, the meeting adjourned at 8:10 p.m.

Approved by the Board of Health November 19, 2019
DATE

Ronald E. Gottschalk, Secretary
Winnebago County Board of Health