

**Winnebago County Board of Health**  
**Tuesday, March 18, 2014 @ 6:30 p.m., 555 North Court Street**  
**Winnebago County Health Department**

**PRESENT:** Susan Fernandez, Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Dr. Patricia Lewis, Dr. Steven Lidvall, James Powers, Dr. Allen Williams

**ABSENT:** Luci Hoover, Daniel Saavedra, Ann Thompson-Kelly

**STAFF PRESENT:** Mike Bacon, Kara Biery, Judy Box-Brown, Sue Fuller, Lisa Gonzalez, Attorney Charlotte LeClercq, Todd Marshall

President Steven Lidvall called the meeting to order at 6:30 p.m.

**INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION:** The Board welcomed Sue Fuller, WCHD's Public Relations / Communications Officer.

**SETTING THE AGENDA:** President Lidvall informed the Board that an executive session would be needed towards the end of the Board meeting. With that said, he asked for a motion to set the agenda. Dr. Lewis moved and Jim Powers seconded to set the agenda as presented, all members voted aye, motion carried.

**APPROVAL OF MINUTES:** Jim Powers moved and Ronald Gottschalk seconded to approve the February 18, 2014 Board of Health minutes as presented, with all members voting aye, motion carried.

**PRESENTATION:** Kara Biery, Health Protection and Promotion Center Director, presented the status and trends of Pertussis (whooping cough). Ms. Biery's presentation included: symptom comparison between influenza, colds, and pertussis; testing / treatment; facts associated with pertussis (*known as the 100 day cough, serious illness in children and adults and can be a life threatening, bacterial, primary complication is pneumonia*); worldwide, U.S. and Winnebago County data; pertussis trends in Winnebago County; and prevention. The Board had several questions with Kara responding.

**ADMINISTRATOR / CENTER REPORTS:** Center reports were included in the Board packet for the member's information.

Mr. Bacon commented on the recent dialog with Northwest Community Center Director regarding the Center's hope to receive funding to host a new Cease Fire grant. The Community Center is reaching out to WCHD to potentially provide fiduciary oversight of the grant. Mr. Bacon will keep the Board informed regarding this. He also commented on the Environmental Health Improvement Center report regarding sewage code changes. President Lidvall and other members had questions regarding the procedure when food facilities fail to appear for hearings, with Todd Marshall answering. Mr. Bacon mentioned the high risk infant follow-up program highlighted in the Family Health

Services Center report, and the Emergency Preparedness program highlighted in the Health Protection and Promotion Center report.

**FINANCE COMMITTEE**..... The Finance Committee did not have a separate Committee meeting this month; therefore the following Finance business was conducted at the full Board meeting, with Dr. John Halversen chairing this part of the meeting.

**1. Review of Financial Reports:**

Various financial reports for the month of February 2014 were presented, reviewed and referred for audit.

Dr. Halversen moved and Ronald Gottschalk seconded for approval of the total health fund expenditures for the month of February 2014 as follows:

**Health Fund**..... \$1,059,575.52

The motion carried.

**2. Grant Renewal and Amendment**

**a. VFC Grant Renewal**

Ronald Gottschalk moved and Susan Fernandez seconded to approve the renewal of the *VFC/AFIX (Vaccine for Children / Assessment Feedback Incentives, eXchange grant* in the amount of \$30,000. (January 1, 2014 through December 31, 2014). This grant is the same dollar amount as received last year. All members voted aye to approve the renewal of the *VFC/ AFIX grant*, motion carried.

**b. IBCCP Grant Amendment**

Ronald Gottschalk moved and Dr. Lewis seconded to approve the Illinois Breast and Cervical Cancer Program (IBCCP) grant amendment in the amount of \$30,000 bringing the grant total to \$535,314. Mr. Bacon commented that the increase in funding will provide additional screenings. There is the potential that we could get another amendment before the year is over. All members voted aye to approve the IBCCP grant amendment, motion carried.

**3. Major Expenditure Requests:**

**a. Electronic Health Record**

The Board reviewed an expenditure request in the amount of \$204,041 to purchase an Electronic Health / Medical Records System (EHR / EMR). EHR System would improved efficiency and service and would allow sharing of records among providers through the implementation of such System. The System would be used across a range of WCHD services (STD, TB, refugee, women's health, pediatrics, WIC, FCM, etc.). Mr. Bacon commented on the advantages of the EHR System from Patagonia Health as compared to the other vendors on the bid list. He further commented that Patagonia received good reference checks and is a user-friendly, cloud-based System. This proposed System has a billing component; therefore, the current billing system used (DAQ) will no longer be needed which will result in an annual savings of approximately \$39,000.

Mr. Gottschalk moved and Mr. Powers seconded to approve the expenditure in the amount of \$204,041 for the Electronic Health Record (EHR) System. Mr. Bacon and Ms. Gonzalez answered questions of the Board regarding security, internet capability, backup, reference checks, the vendor's years in service, implementation of the system, EHR and population-based managed care interface and assistance, etc. Mr. Bacon commented that EHR would meet the mandates of the Patient Protection and Affordable Care Act. After questions and discussion, all members voted aye to approve the expenditure of \$204,041 for the Electronic Health Records System, with all members voting aye.

Mr. Bacon further commented that staff worked very closely with County IT and County Purchasing. WCHD used the County's vendor rating categories and to be more thorough, added additional rating detail in each category. This expenditure will now go to the County Board for approval.

**b. Monitors for Wait Areas**

Ronald Gottschalk moved and Dr. Helland seconded to approve the purchase of monitors for the waiting room areas in the amount of \$11,712. The monitors would provide service information and educational messaging to clients in the waiting room. After brief comments from staff regarding the benefits of the messaging, member voted aye, Dr. Halversen opposed, motion carried.

**c. Intranet Redesign**

Ronald Gottschalk moved and Dr. Lewis seconded to approve the expenditure in the amount of \$12,250.00 for the redesign of WCHD's intranet. Mr. Bacon commented on the current function of the Intranet and that the need for this redesign is long overdue. The redesign would allow for broader utility and support functions with an emphasis on staff communication. The staff's day-to-day needs for information such as employee contact info, policies and forms, calendar of events, organizational information, alerts and updates would be provided through the makeover of the Intranet. WCHD is proposing to use a local firm for this service. All members voted to approve the expenditure of \$12,500 for the service of redesigning WCHD's Intranet, motion carried.

**d. Printing**

Ronald Gottschalk moved and Dr. Helland seconded to approve the expenditure of \$8,882 for printing. Lisa Gonzalez commented that this printing order is for new family case management enrollment packets that needed to be created due to changes in program assessment tools. The order will last at six to eight months. A grant budget line item adjustment will be completed to accommodate this cost. All members voted aye to approve the \$8,882 expenditure for printing, motion carried.

**IDPH Fund Award Letter – BLSMSM/TSM (Info Only)**

The Department has been awarded \$5000 for HIV Prevention with Black and /or Latino Men and Transgender Persons who have Sex with Men (BLSMSM/TSM). IDPH has provided funds to WCHD for the past couple of years for this initiative. The funds support the cost for disease investigation, risk reduction counseling, partner services and linkage to treatment of HIV/STI co-infected BLSMSM/TSM or their sex or injection partners.

Comments were made by Kara Biery regarding the HIV/STI increase in this target population.

**POLICY COMMITTEE**.....No Meeting

**PERSONNEL COMMITTEE** .....3/18/14 (prior to BOH meeting)

Personnel matters will be discussed in Executive Session.

**QUALITY IMPROVEMENT COMMITTEE**.....No Meeting

Mr. Powers reconfirmed the Quality Improvement Committee’s joint meeting with WCHD’s Quality Council on Thursday, March 27, 2014 at 12 noon.

**NEW BUSINESS / OTHER MATTERS:** None

**UNFINISHED BUSINESS:** None

**CORRESPONDENCE AND INFORMATION:** Various materials were included in the Board packet for information purposes.

Two thank you notes were received thanking staff member Deana Aldridge who was very helpful to the family in the enrolling processing to the Affordable Care coverage opportunity.

**EXECUTIVE SESSION:**

An executive session was needed to discuss matters related to personnel. At approximately 7:45 p.m. in accordance with the Opens Meeting Act Chapter 5 ILCS 120/2 (c) (1) Dr. Lidvall moved and Dr. Lewis seconded to go into closed session. A roll call vote was taken, with all members voting aye.

After reconvening into regular session, it was clarified that no motions or actions were taken in executive session.

There being no further business, the meeting adjourned at approximately 8:20 p.m.

Approved by the Board of Health April 15, 2014  
Date

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Ronald E. Gottschalk, Secretary  
Winnebago County Board of Health